

NOTICE FOR PASSPORT FEE REIMBURSEMENT

Date: 13/03/2025

Subject: Submission of Documents for Fee Reimbursement – Final Year Students UG/PG

This is to inform all final year students that the process for **fee reimbursement** for the current academic session 2025-26 is now open. To ensure timely processing of refunds, all eligible students, who have applied on ERP portal, must submit their applications along with the necessary supporting documents to the following members of passport committee.

01. Dr. Mukesh Kumari-B. Sc (Physical sciences and Life sciences)
02. Dr. Satyam Bhambu-B.A.,B.A.(Eng Hon.), M.A. (sociology)
03. Ms. Mohita Sharma-BCA, MCA, M.Sc (math)
04. Dr. Mecnu Mehndiratta-M.Com, BBA, B.Com(pass), B.Com(Hons)
05. Ms. Nirupma-BTTM, BJMC, MA(Eco), BA(Eco Hons)

Required Documents:

Students are required to submit self-attested photocopies of the following:

- **Fee Receipts** for the current academic year.
- **Student ID Card** copy.
- **Passport copy**

Mukesh Kumari

Incharge passport committee

Dr. Mukesh Kumari

H. Daksh
13/03/2026

Principal

Govt. college sector-9

Gurugram