



GURUGRAM UNIVERSITY, GURUGRAM

(A State Govt. University established under Haryana Act 17 of 2017)

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Important Notice for Fee Refund Policy for the session 2023-24

Reference: Revised Information Brochure 2023-24 issued from this University inviting the online applications for admission to various UG/PG Programmes

D.O. No. 2-71/2022(CPP-II) dated July, 03rd, 2023.

In partial modification to above referred Information Brochure 2023-24, it is notified for information of all concerned that in view of UGC letter, a full refund of fees shall be made on account of all cancellations of admissions/migrations of students up to September, 30th, and thereafter deducting not more than Rs.1000/- as processing fee up to October 31st, 2023.

In case extending the admission schedule beyond after October 31st, 2023, the provision should be as under:

| Category | Percentage of Refund of fees* | Point of time when notice of withdrawal of admission is received in the HEI |
|----------|-------------------------------|---|
| 1. | 100% | 15 days or more before the formally notified last date of admission |
| 2. | 90% | Less than 15 days before the formally notified last date of admission |
| 3. | 80% | 15 days or less after the formally notified last date of admission |
| 4. | 50% | 30 days or less, but more than 15 days after formally notified last date of admission |
| 5. | 00% | More than 30 days after formally notified last date of admission |

For refund of fee the candidates have to submit the application in prescribed proforma (Appendix-R) of the Information Brochure of UTDS 2023-24.

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REGISTRAR

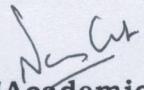
- All concerned through Notice Boards/website

Endst. No. GUG/Acad./2023/1950-1957

Dated: August 14th, 2023

- Dean-Academic Affairs
- Deans/Chairpersons of various Faculties/Departments
- Principals of various Affiliated Degree and Education Colleges
- Incharge UCDAC: to upload the same on the University website
- AIMS-ERP: for information and necessary action.
- P.A. to VC (for kind information for the Vice-Chancellor), Gurugram University, Gurugram.
- P.A. to Registrar (for kind information for the Registrar), Gurugram University, Gurugram.

DA:- As above.


Deputy. Registrar (Academics)
for REGISTRAR