



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

|  |   |
|--|---|
| <b>Part A</b>  |   |
| <b>Data of the Institution</b>                       |   |
| <b>1.Name of the Institution</b>                     | Govt. College Sec-9, Gurugram                       |
| • Name of the Head of the institution                | Mrs, Madhu Arora                                    |
| • Designation  | Principal   |
| • Does the institution function from its own campus? | Yes   |
| • Phone no./Alternate phone no.                      | 01242305208   |
| • Mobile No:   | 9891249576  |
| • Registered e-mail                                  | gpgcsec9@gmail.com                                  |
| • Alternate e-mail                                   | gpgc9IQAC@gmail.com                                 |
| • Address  | Sector-9, opposite Govt. Civil Hospital, Basai Road |
| • City/Town  | Gurugram  |
| • State/UT   | Haryana   |
| • Pin Code   | 122001  |
| <b>2.Institutional status</b>                        |   |
| • Affiliated / Constitution Colleges                 | Affiliated  |
| • Type of Institution                                | Co-education  |
| • Location   | Urban   |

|   |   |      |                       |               |             |
|---|---|------|-----------------------|---------------|-------------|
| • Financial Status  | UGC 2f and 12(B)  |      |                       |               |             |
| • Name of the Affiliating University  | Gurugram University, Gurugram   |      |                       |               |             |
| • Name of the IQAC Coordinator  | Dr Meenakshi Dalal  |      |                       |               |             |
| • Phone No.   | 01242305208   |      |                       |               |             |
| • Alternate phone No.   | 9416302424  |      |                       |               |             |
| • Mobile  | 9416302424  |      |                       |               |             |
| • IQAC e-mail address   | gpgcsec9@gmail.com  |      |                       |               |             |
| • Alternate e-mail address  | gpgc9IQAC@gmail.com   |      |                       |               |             |
| <b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="http://gcsector9.ac.in/home">http://gcsector9.ac.in/home</a>   |      |                       |               |             |
| <b>4. Whether Academic Calendar prepared during the year?</b>   | Yes   |      |                       |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:   | <a href="http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=">http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=</a> |      |                       |               |             |
| <b>5. Accreditation Details</b>   |   |      |                       |               |             |
| Cycle   | Grade   | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1   | B   | 2.5  | 2016                  | 17/03/2016    | 17/03/2021  |
| <b>6. Date of Establishment of IQAC</b>   | 24/05/2014  |      |                       |               |             |
| <b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |   |      |                       |               |             |
|   |   |      |                       |               |             |

| Institutional/Department /Faculty | Scheme                              | Funding Agency | Year of award with duration | Amount                                |
|-----------------------------------|-------------------------------------|----------------|-----------------------------|---------------------------------------|
| Sports Grant                      | Sports                              | Haryana Govt.  | 2023-2024                   | 660000                                |
| Science Exhibition                | Science Exhibition                  | Haryana Govt.  | 2023-2024                   | 21000                                 |
| Cultural Acitivity                | Cultural Activity                   | Haryana Govt.  | 2023-2024                   | 33000                                 |
| Earn While you Learn              | Earn While you Learn                | Haryana Govt.  | 2023-2024                   | 70000                                 |
| Placement Cell                    | Placement Cell                      | Haryana Govt.  | 2023-2024                   | 26000                                 |
| Boys Tour                         | Boys Tour (Excursion And Education) | Haryana Govt   | 2023-2024                   | 42000                                 |
| Women Cell                        | Women Cell                          | Haryana Govt   | 2023-2024                   | 108990                                |
| Laboratories                      | Lab Upgradation                     | Haryana Govt   | 2023-2024                   | 180000 (Sanctioned but not allocated) |

|  |                           |
|--|---------------------------|
| <b>8. Whether composition of IQAC as per latest NAAC guidelines</b>  | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>  | <a href="#">View File</a> |
| <b>9.No. of IQAC meetings held during the year</b>   | <b>4</b>                  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul> | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | No File Uploaded          |

| <b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>  | <b>No</b>   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
|---|---|-----------------------|-------|----------------|---------------------------------------|---|------------------------|--|-----------------------------------|--|--------------------|--|-----------------------|---|--|
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  |   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>  |   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <p>1. More MoU's were signed with different organisations. 2. A placement fair was organised successfully. 3. Alumni Meet and Parents teachers Meeting was conducted successfully and their feedback taken. 4. 8 short duration courses were conducted by various department and approx. 500 students were benefitted. 5. Botanical Garden and Compost pit were started in the college campus.</p>  |   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>  |   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <table border="1"> <thead> <tr> <th data-bbox="86 844 769 909">Plan of Action</th> <th data-bbox="786 844 1469 909">Achievements/Outcomes</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 909 769 974">MoU's</td> <td data-bbox="786 909 1469 974">8 MoU's Signed</td> </tr> <tr> <td data-bbox="86 974 769 1128">Stakeholder Feedback and Consultation</td> <td data-bbox="786 974 1469 1128">Alumni meet and Parents Teacher Meet were organised , feedback taken and analysed</td> </tr> <tr> <td data-bbox="86 1128 769 1283">Short Duration Courses</td> <td data-bbox="786 1128 1469 1283">8 Short Duration courses were successfully completed by different departments.</td> </tr> <tr> <td data-bbox="86 1283 769 1438">Placement Guidance and Assistance</td> <td data-bbox="786 1283 1469 1438">Several Students benefitted from Placement Drive organised in the College.</td> </tr> <tr> <td data-bbox="86 1438 769 1547">Eco Sustainability</td> <td data-bbox="786 1438 1469 1547">Botanical Garden and Compost pit are started in College.</td> </tr> <tr> <td data-bbox="86 1547 769 1653">Promotion of Research</td> <td data-bbox="786 1547 1469 1653">R&amp; D Cell and IPR Cell were established in the College.</td> </tr> </tbody> </table> | Plan of Action  | Achievements/Outcomes | MoU's | 8 MoU's Signed | Stakeholder Feedback and Consultation | Alumni meet and Parents Teacher Meet were organised , feedback taken and analysed | Short Duration Courses | 8 Short Duration courses were successfully completed by different departments. | Placement Guidance and Assistance | Several Students benefitted from Placement Drive organised in the College. | Eco Sustainability | Botanical Garden and Compost pit are started in College. | Promotion of Research | R& D Cell and IPR Cell were established in the College. |  |
| Plan of Action  | Achievements/Outcomes   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| MoU's   | 8 MoU's Signed  |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Stakeholder Feedback and Consultation   | Alumni meet and Parents Teacher Meet were organised , feedback taken and analysed |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Short Duration Courses  | 8 Short Duration courses were successfully completed by different departments.    |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Placement Guidance and Assistance   | Several Students benefitted from Placement Drive organised in the College.        |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Eco Sustainability  | Botanical Garden and Compost pit are started in College.                          |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Promotion of Research   | R& D Cell and IPR Cell were established in the College.                           |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <b>13. Whether the AQAR was placed before statutory body?</b>   | <b>No</b>   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>  |   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| <table border="1"> <thead> <tr> <th data-bbox="86 1942 769 2007">Name</th> <th data-bbox="786 1942 1469 2007">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 2007 769 2072">Nil</td> <td data-bbox="786 2007 1469 2072">Nil</td> </tr> </tbody> </table>   | Name  | Date of meeting(s)    | Nil   | Nil            |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Name  | Date of meeting(s)  |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |
| Nil   | Nil   |                       |       |                |                                       |   |                        |  |                                   |  |                    |  |                       |   |  |

**14. Whether institutional data submitted to AISHE**

| Year      | Date of Submission |
|-----------|--------------------|
| 2023-2024 | 19/01/2024         |

**15. Multidisciplinary / interdisciplinary**

The institution follows the curriculum structure provided by the affiliating university. However, interdisciplinarity is encouraged in teaching methods to enhance understanding of the subjects. The curriculum of some courses has been amended according to latest NEP guidelines. UG Programs: BTTM: The program has adopted new curriculum in accordance with the NEP guidelines and includes courses like; Ethics, Spirituality, Wellness, Management and ICT oriented papers to imbibe multidisciplinary. Further some new courses that were proposed by the faculty during the previous session were implemented in 2023-24 to enhance inter disciplinary experience in the program. : \* Culture and Heritage Tourism; Indian Food and Cuisine; Travel and Media- Content Writing & Vlogging; Cabin Crew Management. The main purpose behind these changes is the inculcation of Indian Knowledge Systems and Multi disciplinary. BA(JMC): The program structure of BA(JMC) has been successfully running for the second session includes syllabus that involves diverse subjects to imbibe the true spirit of NEP in the form of multi disciplinary approach. PG Programs: Under the CBCS scheme students are offered various interdisciplinary subjects which provides multidisciplinary. PG Courses: Under the CBCS scheme students are offered various interdisciplinary subjects which provides multidisciplinary. 1. Open Elective Courses: Students of all PG programmes under CBCS (w.e.f.2018-19) are required to study one open elective course in each of the 2nd and 3rd semesters for 2-years programs and in each of the 4th and 5th semesters for 3-year programs. They may chose any one of the given courses available in bucket offered by the university ( excluding the course offerd by the departments of their own subjects, if not stated otherwise.) 2. Foundation Elective Courses: Students of all PG programs under CBCS (wef 2018-19) are required to study one foundation elective course in 2nd semester for 2- year programs and in 4th semester for 3- year programs. They may choose any one of the given courses available in bucket offered by the university ( excluding the courses offered by the departments of their own subjects, if not stated otherwise. Thus students of Commerce, Computer Science , Mathematics and Economics have an option of studying subjects like Disaster Management, Moral Science etc.

**16.Academic bank of credits (ABC):**

Awaiting complete implementation of NEP 2020.

**17.Skill development:**

**Skill Development and Entrepreneurship:** While complete NEP which will include Skill Enhancement Courses in almost all the disciplines is set to be implemented in the coming session, the current curriculum too aims to prepare students who are well qualified and equipped with the requisite skills like communication and soft skills and practical writing and presenting skills in their respective fields. Programs like BA (JMC) are highly experiential and train students in mass media skills by bringing out their own newsletters and producing films and documentaries.

**Employability Skills:** In the era of knowledge based economy, quality of workforce is more important than quantity. Industries need experienced workforce that is ready with requisite skills . Thus it is imperative that the educational insitutions focus on skill development and experiential learning. With this object the Placement Cell of the college organises extension lectures and workshops with experts from the concerned fields to prepare the outgoing students for placements. The major areas of pre placement training programs include general knowledge, current affairs, communication skills, soft skills, Resume preparation, participation in group discussions and interview skills. The cell arranges interface programmes with prominent alumni to familiarize the students with industry demands.

**Entrepreneurship Development Club:** The college entrepreneurship club works in close collaboration with the District Incubation Centre set up in DGC, Gurugram to nurture the latent entrepreneurial talent and also to identify the need of and work towards developing the requisite skills in the students.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian Knowledge Systems have been an integral part of the college curriculum in the following ways: \* Most of the learning is imparted in the mother tongue - both for better comprehension of the curriculum and also the revival of Indian Knowledge Systems. \* Indian Knowledge Systems have been a part of most of the program curricula, like the great Indian epics in the literature courses, Indian History etc. Besides this under the CBCS scheme, open electives like Moral Science are offered to students to keep them grounded in the Indian roots and morality. These courses are offered in PG classes. \* Yoga /Mediation is a key component of Indian Knowledge System which is imparted as a part of physical education

training and trainings organised under women empowerment schemes and NSS. \* Efforts are made to inculcate Indian values through various activities and extension lectures organised as a part of different schemes in the college. \* BTM program includes courses focussed specifically on essentially Indian values/ethics, Spirituality, Wellness, Culture & Heritage, Indian Food and Cuisine etc. The purpose behind these courses is the inculcation of Indian Knowledge Systems.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college is set to implement NEP 2020, the main focus of which is providing an outcome based education to the students. The institution offers UG and PG degree courses to inculcate following qualities and capabilities in students: Enhancing Comprehension and Clarity : The endeavour is to impart a thorough understanding of the subject concepts and its applicability. A highly qualified and experienced faculty consistently makes efforts in this direction. Experiential Curriculum: Curriculum is experiential and includes skills required for employability in courses like BBA, BTM, BCA, BA(JMC), MCA etc and involves extensive project work, field work and internships. Career Oriented Courses: Courses like BBA, BTM, BA(JMC), BCA, MCA etc prepare students for a good career. Besides this, the Placement Cell also makes efforts to train the students for jobs in the industry. Industry MOUs: The college has signed 8 MOUs with partners like Anudip Foundation, which trains the students from time to time and provides internships. Communication Skills and Soft Skills: The curriculum lays emphasis on the development of soft skills to prepare an alumni strong in academics as well as effective communication. The syllabus of English in various job oriented courses is specially designed to enhance the communication skills of the students. Assignments, group discussions and presentations are a regular feature of all classroom interactions. Social Responsibility and ethics: The students are encouraged to develop interpersonal skills and understand their responsibilities for the society. Progression to higher studies: All the UG ,PG courses enable students to pursue higher studies ,competitive exams and research work.

#### **20.Distance education/online education:**

The college has associated itself with IGNOU, a renowned centre of excellence when it comes to distance education by establishing its learner support centre in the year 2013. The study centre no SSC-38027 offers more than 7 active programs which include-Political Science (MPS), Hindi (MHD), History(MAH), Economics(MEC), Commerce (MCOM), English (MEG), Psychology (MAPC). There are 45 empanelled counsellors, approved by IGNOU HQ, New Delhi that impart distance

learning to the students. Counselling sessions run on Sundays from 10 AM to 4 PM strictly according to schedule made at the beginning of the session.

## Extended Profile

### 1.Programme

|  |           |
|--|-----------|
| 1.1  | <b>16</b> |
| Number of courses offered by the institution across all programs during the year |           |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2.Student

|                                    |             |
|------------------------------------|-------------|
| 2.1                                | <b>3501</b> |
| Number of students during the year |             |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|  |            |
|--|------------|
| 2.2  | <b>766</b> |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |            |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |             |
|---|-------------|
| 2.3   | <b>1116</b> |
| Number of outgoing/ final year students during the year |             |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3.Academic

|  |           |
|--|-----------|
| 3.1  | <b>75</b> |
| Number of full time teachers during the year |           |



| File Description  | Documents                 |
|---|---------------------------|
| Data Template   | <a href="#">View File</a> |
| 3.2   | 80                        |
| Number of Sanctioned posts during the year                        |                           |
| File Description  | Documents                 |
| Data Template   | <a href="#">View File</a> |
| <b>4.Institution</b>  |                           |
| 4.1   | 32                        |
| Total number of Classrooms and Seminar halls                      |                           |
| 4.2   | 37448271                  |
| Total expenditure excluding salary during the year (INR in lakhs) |                           |
| 4.3   | 271                       |
| Total number of computers on campus for academic purposes         |                           |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt College, Sector 9 has a well planned curriculum delivery system. The Academic Committee of the college, with the Departmental heads, prepare the calendar of the college on the basis of calendar provided by university. To ensure proper planning and implementation of curriculum delivery, the following steps are taken:

1. Time Table: Available at college website

<http://gcsector9.ac.in/images/35/MultipleFiles/File27809.pdf>

2. Teaching Plan: The faculty members make their semester wise teaching plans and carry out their teaching work according to it so that the syllabus is evenly distributed through the semester and proper revision is also done after the completion of course.

<http://gcsector9.ac.in/images/35/MultipleFiles/File22007.pdf>

<http://gcsector9.ac.in/images/35/MultipleFiles/File19926.pdf>

3. **Internal Assessment:** The university guidelines are followed in awarding internal assessment to the students.

4. **Documentation:** The faculty members keep a record of their curriculum plans, student assignments and all other aspects relating to effective syllabus completion and revision.

5. **Exam :** At the end of each semester exams- both practical and theory exams are held as per university schedule for assessment of the work completed during the semester.

6. **Smart Class Rooms:** The use of latest aids in teaching like the smart class rooms is also by the faculty members.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File22007.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File22007.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is shared by the affiliating university at the beginning of the session. The teaching, and internal assessment is done strictly in accordance to the academic calendar.

<http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=>

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=">http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=</a> |

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

07

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

07

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

437/3482

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

437

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college believes in the holistic development and the overall development by integrating various activities of the students. The institution follows the curriculum structure provided by the affiliating university related to Gender sensitization, Human values, Environment and sustainable development . Gender Sensitization is one area on which women cell, NSS and anti-Harassment cell is working by organizing various programs on women empowerment, celebrating Women day, Organising the talk on legal awareness , Organizing medical health camps on women hygiene and Hemoglobin checkup camps.

However open elective courses in PG subjects have been chosen with an objective to increase awareness about the society , environment and human co existence with these aspects. Moreover Environment Studies paper is compulsory for first year of all courses. Course Open Elective M.Com. Media and Society MCA Disaster Management M.Sc.

**Mathematics Environmental Issues and Communication Skills M.A  
Economics Disaster Management**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <a href="#">View File</a> |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**04**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <b>No File Uploaded</b>   |
| Programme / Curriculum/ Syllabus of the courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | <a href="#">View File</a> |
| MoU's with relevant organizations for these courses, if any   | <a href="#">View File</a> |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

**1.3.3 - Number of students undertaking project work/field work/ internships**

**226**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | No File Uploaded          |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="http://gcsector9.ac.in/FeedBackDetails?Category=Alumni">http://gcsector9.ac.in/FeedBackDetails?Category=Alumni</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**4400**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

785

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the needs of all kinds of students based on their grasping capacity. We assess their learning levels through different internal assessments, class performances, and quizzes that we conduct in the classes. Depending on how well they are able to perform in the aforementioned criteria they are divided into advanced learners, standardized learners, and slow learners. Our mentor-mentee system helps us know our weak and capable students personally to better understand our student's performance. The students who come under advanced learners are pushed towards different academic challenges that prepare them for high-level examinations. They are appropriately counseled by our expert counselors and based on their future aspirations, interests, and skills they are made aware of the paths they can follow and what career options are best for them. After that, they are accordingly guided by our academically expert teaching faculty toward different examinations that would be appropriate for them to achieve their aspirations. On the other hand, the students can take remedial classes which focuses on their particular weak points and help to strengthen the portions of the syllabus that are the most vital for their subject understanding. There are on one to one sessions held with our subject experts for them to clear their doubts discretely. They are also paired with their fellow advanced learners so that they can share notes and help their colleagues out. As well as time to time various activities are organized by various departments to motivate the students.

| File Description                  | Documents   |
|-----------------------------------|---|
| Link for additional Information   | <a href="http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf">http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf</a> |
| Upload any additional information | <a href="#">View File</a>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 3501               | 75                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Here at our college, we believe in equal participation of students and teachers in the learning process in order to have a better understanding of the topic. We use methods of self-directed learning like flipped classroom method, presentation preparation, quizzes, crosswords, etc. We encourage students to experiment and research their subjects through lab equipment, surveys, browsing, etc.

We also provide learning through case studies so that problem-solving skills can be inculcated in the students. All of these methodologies create clarity and helps student go through the concepts in a thorough manner so that the real-life application of their subject can be achieved in the future.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf">http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words



Today's generation is far more technologically advanced, and as a result, their learning methods need to keep pace. At our college, we recognize this shift and have integrated a wide range of ICT tools to enhance students' learning experiences. Our smart classrooms are equipped with visual aids, allowing students to gain a deeper understanding of the topics being taught. These tools help make complex concepts more accessible and engaging.

In addition to in-class teaching, our faculty send students supplementary YouTube videos after lectures. This allows students to revisit the material at their own pace, reinforcing their comprehension of the subject matter. We also utilize audiovisual tools, PowerPoint presentations, and various online resources to further support the learning process.

These teaching methods are applied in both traditional and flipped classrooms. In flipped classrooms, students take an active role by using these tools to present their understanding to their peers and faculty, fostering collaborative learning. This approach empowers students to take charge of their education while benefiting from the support of innovative technology. By embracing these modern teaching techniques, we ensure that our college remains at the forefront of educational development, benefiting both the institution and our students.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://docs.google.com/spreadsheets/d/1vFu7sV7qAJE7MtquhJAnmENJ-Iz8a3j004_y9kvyB0/edit?gid=0#gid=0">https://docs.google.com/spreadsheets/d/1vFu7sV7qAJE7MtquhJAnmENJ-Iz8a3j004_y9kvyB0/edit?gid=0#gid=0</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

8 Years Total experience of full-time teachers on an average

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at our college is designed to evaluate students' performance comprehensively, allowing teachers to gain insights into their strengths and weaknesses. The evaluation process is both transparent and effective, with information related to internal assessment communicated to students each semester. Under the directive of the College Principal, all faculty members are guided to implement an effective evaluation process as prescribed by the Gurugram University.

The internal assessment breakdown is multifaceted, encompassing various aspects such as attendance, assignments, activities, and class tests. This comprehensive bifurcation provides a holistic view of students' academic engagement and performance. Teachers, in collaboration with each other, meticulously plan schedules for the submission of assignments, presentations, and class tests. The emphasis on timely communication ensures that students are well-informed and prepared for these assessments.

After the completion of these activities, teachers assess the overall performance of students and communicate the scores promptly. These scores serve as valuable insights, enabling teachers to provide personalized guidance to those who may be struggling. This mechanism has aroused the interest of students towards learning and attending the classes. It has provided insight for giving counselling /guidance to weak students by their teachers to improve their performance.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://gurugramuniversity.ac.in/academics/universityCalendarVolumes/Final%20Calendar%20Volume%20II.pdf">https://gurugramuniversity.ac.in/academics/universityCalendarVolumes/Final%20Calendar%20Volume%20II.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our college has established a well-structured mechanism to address examination grievances, demonstrating our dedication to fostering a fair and supportive academic atmosphere. This system is meticulously designed to handle any challenges or concerns that students may encounter during internal examinations.

In cases where students face issues related to internal examinations, a systematic process is in place for them to seek resolution. Students are encouraged to reach out directly to the relevant teacher or the Principal, providing a transparent and accessible avenue for addressing examination-related grievances.

Understanding that unforeseen circumstances can affect a student's ability to participate in internal examinations, the college has instituted provisions to accommodate such situations. For example, if a student misses an internal examination due to health reasons or active participation in a college event or activity, the college allows for a second opportunity to appear in the examination. However, this is contingent upon the submission of valid documentation, including a medical certificate and other relevant documents.

This proactive approach reflects the college's awareness of the diverse challenges students may face and its commitment to providing equitable opportunities for academic success.

It contributes to cultivating an inclusive and student-centric learning environment.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27897.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27897.pdf</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Student learning outcomes state what students are expected to know or be able to do upon completion of a course or program. All programs offered by the college are stated and displayed on website and communicated to faculty members and students. The programme outcomes are mentioned by the affiliating university in the syllabi prescribed to each class and subject. In the beginning of academic session, the learning aims and expected outcomes of the programme are explained to the students by faculty members. The students are encouraged, guided to learn and adopt these outcomes. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment.

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | <a href="#">View File</a>   |
| Paste link for Additional information                | <a href="https://gurugramuniversity.ac.in/academics/syllabus/index.php">https://gurugramuniversity.ac.in/academics/syllabus/index.php</a> |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a>   |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college provides a diverse array of courses encompassing both traditional and professional disciplines such as Tourism, Mass Communication and BBA. These courses are offered within the faculties of Arts, Commerce and Science offering students a comprehensive selection aligned with their academic interests. In adherence to the educational standards set by the affiliated university, all teachers at the college rigorously adhere to the meticulously designed curriculum. This commitment ensures a consistent and high-quality educational experience for students, creating a unified and cohesive learning-environment.

The evaluation process extends to both program outcomes and course outcomes at the faculty level within the institution. Faculty members engage in a thorough assessment, scrutinizing the effectiveness of the educational programs and individual courses. This evaluative approach serves as a robust measure, examining the attainment of learning objectives and providing valuable insights

into the overall success of the educational offerings.

This evaluation process is transparent and student-centric. The outcomes derived from faculty-level assessments are communicated to students through formal discussions within the classroom setting. This open and communicative approach ensures that students not only have clarity regarding the university-prescribed benchmarks but also actively engage with the assessment outcomes, contributing to a dynamic and participatory learning experience.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File22798.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File22798.pdf</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

520

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcsector9.ac.in/images/35/MultipleFiles/File27486.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

28

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Name of the activity Organising unit/ agency/ collaborating agency  
 Name of the scheme Year of the activity Number of students  
 participated in such activities Yoga divas NSS Unit yoga 21-Jun-23



200 International drug addiction NSS unit international drug addiction day 26-Jun-23 200 one day camp NSS unit organ donation great donation 3-Aug-23 200 NIC camp NSS unit NIC camp at IGU meerpur 18 july-24 july 2023 1 One Day camp NSS unit Drug De-Addiction camp 4-Sep-23 200 Pre -RD camp NSS unit Selection for Pre -RD camp 11-Sep-23 20 one day camp NSS unit Literacy day camp 8-Sep-23 200 Savachhta Hi Seva NSS unit savachhta seva camp 30-Sep-23 200 Mental Health Awareness NSS unit Mental Health development lecture 7-Oct-23 200 Constitution Day NSS unit Constitution Day celebrated with guest lecture 25-Nov-23 200 Blood Donation camp NSS unit blood was donated by students 28-Nov-23 100 Marathon NSS unit Marathon organised by DGHE 18-Jan-24 200 one day camps NSS unit national road safety 16-Jan-24 200 One day camp NSS unit discussion on election commission 5-Feb-24 200 NIC camp NSS unit NIC Camp at Chitkara University 5 february- 11 february 2024 1 7 day camp NSS unit NSS seven day camp was celebrated 25 feb-02 march 2024 100 one day drive NSS unit One day cleanliness drive organised by NSS unit 13-Mar-24 200

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | <a href="#">View File</a> |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

56

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

500

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

## 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 3 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

#### Classrooms:

College encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

#### Technology Enabled learning facility:

The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

**Seminar Hall:** The College has seminar hall. This hall is regularly used for conducting seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

#### Laboratories:

All laboratories are well equipped with state of the art equipment and facilities. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Labs have sufficient licenced software and open source tools to cater the requirements of curriculum & industry enabled teaching.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

Central Library:

Our central library is fully computerized by automating the issue of books with bar code reader. The library has more then 15000books titles covering all major fields.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=peFtsatR8x4=">http://gcsector9.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=peFtsatR8x4=</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

#### SPORTS FACILITIES

College encourages sports activities. A number of players has played district, university and state level games. It provides indoor games as well as outdoor games. Some of the outdoor games are: Kabaddi , Volleyball Handball Cricket Some of the indoor games available in college are: Badminton Table-tannis .

#### Cultural PROGRAMS

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including

literacy events. Cultural activities are conducted on different occasions like fresher's day, farewell, teacher's day, National Festivals, Annual Festivals, Collages Fests Some interesting programs by the committee are debate, rangoli, painting, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/Events_activities_details?id=LoMzG7mSlNU=">http://gcsector9.ac.in/Events_activities_details?id=LoMzG7mSlNU=</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.05

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using Soul 3.0 software and library is fully automated. The total numbers of books in library are about 15500 and number of visitors per day is 80-120. The library has browsing centre, Xerox facility, Two reading rooms for users.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.059

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

100

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are 15- smart classrooms, 01- language lab and 01-digitally equipped seminar hall and 0-digital lounge available in the college. 07 well equipped computer lab are also functioning in the college. The students of the college are access to the computer lab There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |

**4.3.2 - Number of Computers**

271

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Student – computer ratio          | <a href="#">View File</a> |

**4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS**

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | <a href="#">View File</a> |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

6.05

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully government institution, a constant effort is made to provide safe**



and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, done by the PWD For the maintenance of toilets and service areas sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and nonfunctional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The sports department regularly maintains the stock register for the equipments and materials related to the sports.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

467

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded          |

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description  | Documents   |
|---|---|
| Link to institutional website   | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1233

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1233

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

65

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

96

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

101

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institution engages in organising ample number of activities, events and programs with full zest and zeal. A lot of Societies are created which consists of students as an integral part in the decision making process. Every Department is committed to carry out several activities throughout the academic session for the overall growth and development of the students and some have formulated societies with students as an active composition in the administrative session. Department of Sciences, Computer, Commerce, Mathematics, Languages have organised several Extension lectures, training sessions, competitions including debates, declamations, presentations , rangoli making, poster making on topics related to day to day activities affecting the societal issues. Several models were prepared and science model even bagged prizes at the District level.

Several cells have been made for their specific purposes and are active throughout. For an instance Women Cell organises several activities focussing on women empowerment and creating awareness amongst girls related to concerning issues and it has students representing the entire cell. NCC and NSS have also carried out several activities and have been helping the society and college in functioning in order. It functions through its students wherein students and the faculties together decide which events, when and how to be carried out. As far as the College Council is concerned the same has not been elected as the directives have not been provided by the DHE for the formation and functioning of the same. As and when the instructions will be issued the same will come to functioning.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27612.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27612.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

905

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | <a href="#">View File</a> |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni meet is an essential part of any college's calendar, offering a plethora of benefits for both the institution and its former students. These events provide a platform for alumni to reconnect with their alma mater, reminisce about old times, and forge new relationships with fellow graduates. Alumni meets offer a chance for graduates to connect with each other. Alumni meets allow former students to relive their college days and recapture the spirit of their youth. Alumni meets provide a platform for experienced graduates to share their knowledge, expertise, and insights with current students, helping to guide and mentor them. Alumni meets can help colleges raise funds, generate awareness about their programs, and build a stronger reputation among stakeholders.

By hosting regular alumni meets, colleges can strengthen their relationships with graduates, foster a sense of community, and create a lifelong network of connections.

Keeping in view the importance of Alumni our college has organised an Alumni meet on dated 17 March 2024 in which around 139 Alumni had registered themselves and shared their experiences. They assured that they will provide their help to current students in getting Internship, placements or even mentor them in every phase of life when and where ever they required.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File20531.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File20531.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College are reviewed and redefined in view of changing trends in education. The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to society's educational, social, cultural, and economic needs. The college provides a better opportunity for all to participate in the decision-making process.

The Principal forms the committees under the convenorship of a teacher with members from teaching staff for the overall management of the various operations of the college, such as admission, academic coordination, conduct of examinations, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the college. There is wide variation in the

decentration of execution and supervision of development progression programs by forming different committees. All these committees work under the chairmanship of the Principal.

The concern and commitment of the Principal and the Governing Body towards the goals of higher education is evident through their continuing efforts of mobilizing resources and introducing job-oriented courses like BJMC, and BTM. In addition to several extracurricular activities, there are numerous other cultural societies like the Youth Fest Society, College Magazine committee etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College Sector -9 follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration, and extra-curricular activities.

The practice of decentralization and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council, the Student Council, the Time Table Committee, and various Cultural Societies.

All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students, and Alumni work in a democratic way of governance following the tacit rules of accountability in the execution of their duties and responsibilities.



| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a data-bbox="560 271 1458 344" href="http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=">http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=</a> |
| Upload any additional information     | <a data-bbox="916 383 1098 412" href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

There was a successful implementation of the Institutional Strategic/Perspective Plan. According to the institute's vision and mission, Govt. College Sector 9 is dedicated to the high-quality development of students by adhering to contemporary educational trends. Currently, the college is connected to the recently founded Gurugram University. As a component of their education, students are transported to different industrial facilities, hotels, and other places to gain work experience through the Earn While You Learn program.

All the members of teaching faculty are inspired to contribute to the body of knowledge by presenting and publishing their research findings both domestically and internationally. To aid in students' development, the institution features a fantastic library that is well-equipped and automated. Boys and girls have their own reading areas. The institution is doing everything it can to provide top-notch facilities for students' growth in this age of technological advancement by offering smart classrooms. The institution features a separate lecture room, a completely air-conditioned multipurpose hall, a comprehensive computer lab, a chemistry lab, a physics lab, an English language lab, a vermi compost gas plant, and a botanical garden. To help employees and students decompress, a yoga and meditation space is available.

Admission is cashless and takes place online at [theadmission.nic.in](http://theadmission.nic.in). Every regulation established by the university, including those pertaining to weighting and reservations, is adhered to.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's organizational structure is composed of the principal, the teaching and non-teaching staff, the management, and the students. The principal is supported by the non-teaching staff, the Teaching Faculty-led Staff Council, and the Department Teachers-in-Charge (TIC). To make sure the department functions well under the TIC's guidance, meetings are frequently conducted to discuss problems and worries about extracurricular and academic activities.

Staff Council meetings are held at least twice a semester to help with the effective planning and implementation of a range of programs, such as academic administration, teaching, learning, and extracurricular and curricular activities. The college also has an Internal Quality Assurance Cell (IQAC) that works to accomplish the goals of quality improvement and maintenance. The institution's internal quality control system depends heavily on the IQAC. The library organization is composed of librarians, assistant librarians, clerks, and attendants. All important decisions involving human resources are jointly made by the principal and the college council in accordance with guidelines established by the Haryana government.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=yzxTEz4vztw=">http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=yzxTEz4vztw=</a> |
| Link to Organogram of the Institution webpage | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a>   |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in**                      **A. All of the above**  
**areas of operation Administration Finance and**

## Accounts Student Admission and Support Examination

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The organization has implemented various welfare initiatives for both teaching and non-teaching personnel. The organization has consistently given its staff members, both teaching and nonteaching personnel, a great deal of support. The organization is making a lot of effort to provide the greatest amenities for its workers because it has found that contented workers increase the productivity of the company. The initiatives for the welfare of the teachers and staff are listed below-

- 1) The availability of duty leave for the teaching faculty for professional development activities such as conferences, seminars, workshops, and meeting.
- 2) Child care leave (CCL) is given to female staff members.
- 3) Maternity Leave for 6 months is also given to female staff members.
- 4) Medical Leave
- 5) Sexual Harrassment committee
- 6) A well established grievances redressal procedure for all the staff members in case of any issue among the staff.
- 7) Cafeteria facility for all the staff members.
- 8) Women cell

## 9) Wheat loan

10)The teaching and nonteaching faculty's health is overseen by the institution's "PUBLIC HEALTH & HYGIENE" committee.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=#">http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=#</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff's performance appraisal system consists of the following:

(1) **FEEDBACK FORMS:** In order to guarantee that staff members perform at a high standard, the institution has instituted a system of gathering student comments. For this, the students are asked to

submit online comments on every topic. This ensures that students won't feel pressured to give feedback. Their input is evaluated, and suitable action recommendations are made.

2) ACR: ACR is submitted annually by staff personnel and aids in the evaluation of staff performance. We have included the ACR letter.

3) API: API score is one of the systems for performance evaluation and self-evaluation. It instructs educators to focus on their work and assesses educators' overall professional development. The institution has a practice of determining API scores for the application of pay bands.

Additional features include: 1) In each semester, the Principal holds frequent meetings with each department to discuss performance and results. 2) An Office Superintendent oversees the non-teaching staff. He manages the office workers and reports to the Principal on a regular basis.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is not applicable.

External Audit - External Audits are done at three different levels in the college. these are explained as follows:

1. Audit by DHE ( Department of higher education) through its audit cell.
2. Local audit regarding funds by AG Government of Haryana.
3. UG grant audit done by certified CA time to time as per the instructions given by DHE.

Internal stock verification of each department is done by the committee which is constituted by the Principal office as and when

required.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Grants which are given by DHE are used by our college as per terms and conditions/ rules and regulations mentioned in the SNE during particular financial year.College received grants from Haryana Government as well as RUSA grant. Both grants were used for welfare of students and for college development as per the rules of Haryana Government.some of the grants received by college are:

Library grants

boys tour grant

science exhibition

Laboratory grants

Seminar grants

Sports grant

Earn while you learn grant

Grant for Placement cell

Grant for Empowerment of girls students

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Feedbacks from students , teachers & Alumni are gathered.
- More focus on faculty research and promotion of research based assignment.
- Proposal for construction of new classrooms , gaurd rooms & staff quaters be pursued with higher education authorities.
- Peer help groups be made part of mentor menteeprogram.
- Effort to sign more MOU with skill imparting organisations be made.
- Provision of finacial aid needy students and non teaching employees of the college be made.
- A botanical garden with compost pit be planted in the college to enhance a knowledge of various Ayurvedic medicinal herbs and promotion of good health.
- Enrichment and utilisation of the college library to be ensured.
- Awarness campaigns to be held to discourage the use of plastic in the college.
- Demand of new courses like B.Sc Maths(H), M.Sc Computer Science, MAPsycology, PG Diploma in Journalism and Mass Communication and Sanskrit as subject in BA.
- Proposal for evening college was send to higher authorities.
- Fencing of boundary wall is under process.
- Budget for implementation of E Office was requested from Director General Higher Education .
- NSS incharge were asked to expedite the implementation of best practices/awarness camaign.



- Contribution to faculty fund t aid students.
- Students are encouraged to enroll for MOOCs.
- MOU with Indian School of HOspitality is initiated by Deprt. of Tourism.
- PTM is organised to increasestakeholder interaction.
- Implementation of NEP 2020.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File22634.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File22634.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution assesses the needs of all kinds of students based on their grasping capacity. We assess their learning levels through different internal assessments, class performances, and quizzes that we conduct in the classes. Depending on how well they are able to perform in the aforementioned criteria they are divided into advanced learners, standardized learners, and slow learners. Our mentor-mentee system helps us know our weak and capable students personally to better understand our student's performance. The students who come under advanced learners are pushed towards different academic challenges that prepare them for high-level examinations. They are appropriately counseled by our expert counselors and based on their future aspirations, interests, and skills they are made aware of the paths they can follow and what career options are best for them. After that, they are accordingly guided by our academically expert teaching faculty toward different examinations that would be appropriate for them to achieve their aspirations. On the other hand, the students can take remedial classes which focuses on their particular weak points and help to strengthen the portions of the syllabus that are the most vital for their subject understanding. There are on one to one sessions held with our subject experts for them to clear their doubts discretely. They are also paired with their fellow advanced learners so that they can share notes and help their colleagues out. As well as time to time various activities are organized by various departments to motivate the students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File18032.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File18032.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To foster gender equity, gender justice, and sensitivity among students' various activities are organised in college. Six days work shop on Naturopathy and yoga was organized from 20 /11/ 2023 by Guru Jeg dev Bharti in which 30 girl students participated. On 9 /12/ 23, POSH ACT was discussed by Neelam Dahia ,convener ICC in which 85 students participated .Three days' work shop on personality development, 24 Jan to 27 Jan 2024, was held in which 20 students participated . Commencing from 31/01/2024, 10 days' Workshop on Self Defence was organised under women cell.1st Feb 2024, ICC organized

an extension lecture on "Aims and objectives of ICC "in which Mrs. Archana Soota, Principal G.C.Kharkhara interacted with 98 participated. An Extension lecture was organised by women cell, on 19/02/24 in which Dr. Veenu Bansal delivered lecture on the topic "Nutrition and Diet Awareness". Gulabi Pank Association, IMA, Haryana on 07/03/24 organised lecture on "PCOD and Cervical cancer" to create awareness about the issue.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27403.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27403.pdf</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File11230.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File11230.pdf</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Waste is collected from the canteen, rooms, and grounds and segregated at the source. Wet and dry garbage are separated at various locations on campus by Green and Blue Bins. Signboards that have been erected in strategic locations have raised awareness of the same. Faculty members also educate students on the need of disposing of waste in the appropriate bins based on its type. A pit has been made to dispose of decomposable waste like fallen leaves so that the same decomposes naturally and turns into manure. Being a government institute garbage is collected by Eco-green from the

college. Vermicompost pit has been maintained in college to decompose biodegradable waste.

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a>   |
| Geo tagged photographs of the facilities  | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27861.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27861.pdf</a> |
| Any other relevant information  | <a href="#">View File</a>   |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **D. Any 1 of the above**

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <a href="#">View File</a> |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | <a href="#">View File</a> |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other**

diversities (within 200 words).

Many community engagement activities are conducted with the goal to foster in students a sense of kindness and empathy for society. Extension lectures on topics that foster harmony in society are general feature of NSS camps. Additionally, volunteers coexist harmoniously throughout the seven-day NSS special camps despite disparities in socioeconomic level and other factors, which helps students develop a sense of empathy, tolerance, and solidarity. Additionally, students learn inclusivity and tolerance for differences in culture, ethnicity, religion, and other areas in university-level camps and RD camps. Students donated cloths to the needy people. Festivals like Teej and Lohri were celebrated to make students accustomed with our culture and traditions. NCC units celebrated Literacy week from Sep 1 to 8 ,2023 to created awareness about literacy among public. On 8 /09/ 2023 NSS celebrated Literacy Day by organising a rally. To create awareness about mental health a Speech competition and extension lecture was organised on -7th Oct. 2023, Dr. Hari Raj.and Dr. Sachin deliberated on the topic. In National integration camp from 18th to 24th july 2023 at IGU Meerpur, NSS volunteers participated.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college plans several events to made students aware of their obligations as Indian citizens such as flag-hoisting rituals, for Republic Day and Independence Day each year. For NSS volunteers on 3 /08/ 2023 Organ donation Awareness camp was organised and organ donation pledge was taken. Drug De-addiction camp, 4/09/2023 by NSS in which poster making competition was organised.23/11/2023 Blood donation camp was organised by NCC unit .On Road safety an Extension lecture was organised on 16 /01/2024 to create awareness among students. Students and faculty members pledged on 25/01/ 2024, to prudently exercise their constitutional right to vote. 5 /02/ 2024 Awareness program was organised on importance of election and working of EVM for faculty and Students.25 /02/ 2024 slogan making and poster competition was organised on Drug-deaddiction and against

use of plastic. 29 /02/ 2024, Youth Parliament was organised in collaboration with Nehru Yuva Kenra, Gurugram, extension lectures were delivered on topics of NEP2020, Millets, New India New initiative and Mock parliament was also held. On 1 /03/ 2024 Blood donation camp in college was held in which 37 units were donated.

| File Description   | Documents                 |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of events and festivals in the college is an integral part of learning and building a strong cultural belief and a sense of pride among students. In the academic year 2023-24, we celebrated International Yoga Day, National Mathematics Day, Teacher's Day, National Education Day, National Youth Day. On International Yoga Day students and faculty members performed yoga in college. On the

event of world environment Day and Kargil Diwas plantation drives were organised. Extension lecture by Mr. Naveen Yadav 25th Nov 2023, on Constitution Day and Preamble reading is also done by student's faculty members. On Haryana tourism day tourist places were displayed through collage. On International Anti- Drug Day, 26th June 2024, awareness rally, poster making, slogan writing. On World water day awareness program was organised and on Forest Day slogan writing and poster making competition was organised. Extension lecture was organised on National newspaper Day and World photography Day was commemorated by organising a photography competition.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: Skill and Capability Enhancement Programmes (SCEP)-Students successfully completed training in Digital Marketing provided by E-karma centre. 28 students completed, courses in Advanced Excel, Web Designing and Tally. Entrepreneurship workshop "Ideakrit" was organised in the college . Participated in Inter District science exhibition. Students of BTM went for Industrial visit at Crown Plaza . In IBM Project based learning , 56 students participated. Invest4 Edu provided internship in "Financial planning and Wealth Management" to 9 students. Quiz and PPT competitions were organised by commerce, economics, Sociology and English department. 2: Connecting with Mother Nature (CMN) Colledge commemorate special occasions with plantations. Extension lectures are organized to sensitize students. The college felicitate guests by giving a sapling to promote environmental consciousness. Plantation drive in botanical garden by eco club was carried out . Poster , slogan writing and Photography was organised on world forest day . Awareness campaign was organised on world water day. Plantation drive was carried out 5 /04/ 2024 by Eco club, on 29/06/23 by NSS . Plantation drive involving 45 students on eve of world environment Day was held. On 27 /02/2024 NSS volunteers cleaned pond in Basai



village.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The growth of ICT and its widespread use created potential for digital teaching and learning, which in turn encouraged the adoption of clever solutions in the classroom to raise student and teacher performance. Through the sharing of knowledge and experiences, information and communication technology in higher education promotes an effective learning environment. As a result, our college has increased its use of contemporary ICT-assisted teaching and learning techniques. To make the best use of ICT resources, necessary infrastructure has been improved or established, including smart boards, LCD projectors, wi-fi facilities, digital lounges, and e-resources. Out of the 28 classrooms in the institution, 15 of them are smart classrooms, or more than 50% of the total capacity. Better teaching and learning have been achieved because of teachers receiving technology usage training. To help the pupils grasp the material, teachers make use of all available resources. Using multimedia presentations and visual aids, teachers could increase student attention while simplifying complex subjects. The ICT system has transformed teacher-centric classroom instruction into student- and teacher-centric instruction. Greater effectiveness in teaching and learning has been fostered by this purposeful and inventive use of technology in the classroom.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt College, Sector 9 has a well planned curriculum delivery system. The Academic Committee of the college, with the Departmental heads, prepare the calendar of the college on the basis of calendar provided by university. To ensure proper planning and implementation of curriculum delivery, the following steps are taken:

1. Time Table: Available at college website

<http://gcsector9.ac.in/images/35/MultipleFiles/File27809.pdf>

2. Teaching Plan: The faculty members make their semester wise teaching plans and carry out their teaching work according to it so that the syllabus is evenly distributed through the semester and proper revision is also done after the completion of course.

<http://gcsector9.ac.in/images/35/MultipleFiles/File22007.pdf>

<http://gcsector9.ac.in/images/35/MultipleFiles/File19926.pdf>

3. Internal Assessment: The university guidelines are followed in awarding internal assessment to the students.

4. Documentation: The faculty members keep a record of their curriculum plans, student assignments and all other aspects relating to effective syllabus completion and revision.

5. Exam : At the end of each semester exams- both practical and theory exams are held as per university schedule for assessment of the work completed during the semester.

6. Smart Class Rooms: The use of latest aids in teaching like the smart class rooms is also by the faculty members.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File22007.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File22007.pdf</a> |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is shared by the affiliating university at the beginning of the session. The teaching, and internal assessment is done strictly in accordance to the academic calendar.

<http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=>

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <a href="#">View File</a>   |
| Link for Additional information      | <a href="http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=">http://gcsector9.ac.in/QuickLinks?ID=BFcJrpmMV3E=</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | <a href="#">View File</a> |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Brochure or any other document relating to Add on /Certificate programs | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

437 / 3482

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

| 437   |                           |
|---|---------------------------|
| File Description  | Documents                 |
| Any additional information  | <a href="#">View File</a> |
| Details of the students enrolled in Subjects related to certificate/Add-on programs   | <a href="#">View File</a> |
| <b>1.3 - Curriculum Enrichment</b>  |                           |
| 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum  |                           |
| <p>The college believes in the holistic development and the overall development by integrating various activities of the students. The institution follows the curriculum structure provided by the affiliating university related to Gender sensitization, Human values, Environment and sustainable development . Gender Sensitization is one area on which women cell, NSS and anti-Harassment cell is working by organizing various programs on women empowerment, celebrating Women day, Organising the talk on legal awareness , Organizing medical health camps on women hygiene and Hemoglobin checkup camps.</p> <p>However open elective courses in PG subjects have been chosen with an objective to increase awareness about the society , environment and human co existence with these aspects. Moreover Environment Studies paper is compulsory for first year of all courses. Course Open Elective M.Com. Media and Society MCA Disaster Management M.Sc. Mathematics Environmental Issues and Communication Skills M.A Economics Disaster Management</p> |                           |
| File Description  | Documents                 |
| Any additional information  | <a href="#">View File</a> |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum  | <a href="#">View File</a> |
| <b>1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year</b>  |                           |
| 04  |                           |

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | <a href="#">View File</a> |
| MoU's with relevant organizations for these courses, if any   | <a href="#">View File</a> |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

226

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

|  |                       |
|--|-----------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | B. Any 3 of the above |
|--|-----------------------|

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | <a href="#">View File</a> |
| Any additional information(Upload)   | No File Uploaded          |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| URL for feedback report           | <a href="http://gcsector9.ac.in/FeedBackDetails?Category=Alumni">http://gcsector9.ac.in/FeedBackDetails?Category=Alumni</a> |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

4400

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <a href="#">View File</a> |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

785

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | <a href="#">View File</a> |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the needs of all kinds of students based on their grasping capacity. We assess their learning levels through different internal assessments, class performances, and quizzes that we conduct in the classes. Depending on how well they are able to perform in the aforementioned criteria they are divided into advanced learners, standardized learners, and slow learners. Our mentor-mentee system helps us know our weak and capable students personally to better understand our student's performance. The students who come under advanced learners are pushed towards different academic challenges that prepare them for high-level examinations. They are appropriately counseled by our expert counselors and based on their future aspirations, interests, and skills they are made aware of the paths they can follow and what career options are best for them. After that, they are accordingly guided by our academically expert teaching faculty toward different examinations that would be appropriate for them to achieve their aspirations. On the other hand, the students can take remedial classes which focuses on their particular weak points and help to strengthen the portions of the syllabus that are the most vital for their subject understanding. There are on one to one sessions held with our subject experts for them to clear their doubts discretely. They are also paired with their fellow advanced learners so that they can share notes and help their colleagues out. As well as time to time various activities are organized by various departments to motivate the students.

| File Description                  | Documents   |
|-----------------------------------|---|
| Link for additional Information   | <a href="http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf">http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf</a> |
| Upload any additional information | <a href="#">View File</a>   |



**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 3501               | 75                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Here at our college, we believe in equal participation of students and teachers in the learning process in order to have a better understanding of the topic. We use methods of self-directed learning like flipped classroom method, presentation preparation, quizzes, crosswords, etc. We encourage students to experiment and research their subjects through lab equipment, surveys, browsing, etc.

We also provide learning through case studies so that problem-solving skills can be inculcated in the students. All of these methodologies create clarity and helps student go through the concepts in a thorough manner so that the real-life application of their subject can be achieved in the future.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | <a href="#">View File</a>   |
| Link for additional information   | <a href="http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf">http://gcsector9.ac.in/images/35/DownloadForms/Forms6498.pdf</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today's generation is far more technologically advanced, and as a result, their learning methods need to keep pace. At our college, we recognize this shift and have integrated a wide range of ICT tools to enhance students' learning experiences. Our smart classrooms are equipped with visual aids, allowing students to gain a deeper understanding of the topics being taught. These tools help make complex concepts more accessible and engaging.

In addition to in-class teaching, our faculty send students supplementary YouTube videos after lectures. This allows students to revisit the material at their own pace, reinforcing their comprehension of the subject matter. We also utilize audiovisual tools, PowerPoint presentations, and various online resources to further support the learning process.

These teaching methods are applied in both traditional and flipped classrooms. In flipped classrooms, students take an active role by using these tools to present their understanding to their peers and faculty, fostering collaborative learning. This approach empowers students to take charge of their education while benefiting from the support of innovative technology. By embracing these modern teaching techniques, we ensure that our college remains at the forefront of educational development, benefiting both the institution and our students.

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="https://docs.google.com/spreadsheets/d/1vFu7sV7qAJE7MtquhJAnmENJ-IZz8a3j0Q4_y9kvyB0/edit?gid=0#gid=0">https://docs.google.com/spreadsheets/d/1vFu7sV7qAJE7MtquhJAnmENJ-IZz8a3j0Q4_y9kvyB0/edit?gid=0#gid=0</a> |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

75

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | <a href="#">View File</a> |
| Circulars pertaining to assigning mentors to mentees                | <a href="#">View File</a> |
| mentor/mentee ratio   | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

75

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI     | <a href="#">View File</a> |

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

36

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

8 Years Total experience of full-time teachers on an average

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

#### **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at our college is designed to evaluate students' performance comprehensively, allowing teachers to gain insights into their strengths and weaknesses. The evaluation process is both transparent and effective, with information related to internal assessment communicated to students each semester. Under the directive of the College Principal, all faculty members are guided to implement an effective evaluation process as prescribed by the Gurugram University.

The internal assessment breakdown is multifaceted, encompassing various aspects such as attendance, assignments, activities, and class tests. This comprehensive bifurcation provides a holistic view of students' academic engagement and performance. Teachers, in collaboration with each other, meticulously plan schedules for the submission of assignments, presentations, and class tests. The emphasis on timely communication ensures that students are well-informed and prepared for these assessments.

After the completion of these activities, teachers assess the overall performance of students and communicate the scores promptly. These scores serve as valuable insights, enabling teachers to provide personalized guidance to those who may be struggling. This mechanism has aroused the interest of students towards learning and attending the classes. It has provided insight for giving counselling /guidance to weak students by their teachers to improve their performance.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://gurugramuniversity.ac.in/academics/universityCalendarVolumes/Final%20Calendar%20Volume%20II.pdf">https://gurugramuniversity.ac.in/academics/universityCalendarVolumes/Final%20Calendar%20Volume%20II.pdf</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our college has established a well-structured mechanism to address examination grievances, demonstrating our dedication to fostering a fair and supportive academic atmosphere. This system is meticulously designed to handle any challenges or concerns that students may encounter during internal examinations.

In cases where students face issues related to internal

examinations, a systematic process is in place for them to seek resolution. Students are encouraged to reach out directly to the relevant teacher or the Principal, providing a transparent and accessible avenue for addressing examination-related grievances.

Understanding that unforeseen circumstances can affect a student's ability to participate in internal examinations, the college has instituted provisions to accommodate such situations. For example, if a student misses an internal examination due to health reasons or active participation in a college event or activity, the college allows for a second opportunity to appear in the examination. However, this is contingent upon the submission of valid documentation, including a medical certificate and other relevant documents.

This proactive approach reflects the college's awareness of the diverse challenges students may face and its commitment to providing equitable opportunities for academic success.

It contributes to cultivating an inclusive and student-centric learning environment.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27897.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27897.pdf</a> |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Student learning outcomes state what students are expected to know or be able to do upon completion of a course or program. All programs offered by the college are stated and displayed on website and communicated to faculty members and students. The programme outcomes are mentioned by the affiliating university in the syllabi prescribed to each class and subject. In the beginning of academic session, the learning aims and expected outcomes of the programme are explained to the students by faculty members. The students are encouraged, guided to learn and adopt these outcomes. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment.

| File Description                                     | Documents   |
|--|---|
| Upload any additional information                    | <a href="#">View File</a>   |
| Paste link for Additional information                | <a href="https://gurugramuniversity.ac.in/academics/syllabus/index.php">https://gurugramuniversity.ac.in/academics/syllabus/index.php</a> |
| Upload COs for all courses (exemplars from Glossary) | <a href="#">View File</a>   |

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college provides a diverse array of courses encompassing both traditional and professional disciplines such as Tourism, Mass Communication and BBA. These courses are offered within the faculties of Arts, Commerce and Science offering students a comprehensive selection aligned with their academic interests. In adherence to the educational standards set by the affiliated university, all teachers at the college rigorously adhere to the meticulously designed curriculum. This commitment ensures a consistent and high-quality educational experience for students, creating a unified and cohesive learning-environment.

The evaluation process extends to both program outcomes and course outcomes at the faculty level within the institution. Faculty members engage in a thorough assessment, scrutinizing the effectiveness of the educational programs and individual courses. This evaluative approach serves as a robust measure, examining the attainment of learning objectives and providing valuable insights into the overall success of the educational offerings.

This evaluation process is transparent and student-centric. The outcomes derived from faculty-level assessments are communicated to students through formal discussions within the classroom setting. This open and communicative approach ensures that students not only have clarity regarding the university-prescribed benchmarks but also actively engage with the assessment outcomes, contributing to a dynamic and participatory learning experience.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File22798.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File22798.pdf</a> |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

520

| File Description   | Documents   |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Paste link for the annual report   | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf</a> |

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcsector9.ac.in/images/35/MultipleFiles/File27486.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.2 - Research Publications and Awards



**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

28

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

10

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Name of the activity Organising unit/ agency/ collaborating agency Name of the scheme Year of the activity Number of students participated in such activities  
 Yoga divas NSS Unit yoga 21-Jun-23 200  
 International drug addiction NSS unit international drug addiction day 26-Jun-23 200  
 one day camp NSS unit organ donation great donation 3-Aug-23 200  
 NIC camp NSS unit NIC camp at IGU meerpur 18 july-24 july 2023 1  
 One Day camp NSS unit Drug De- Addiction camp 4-Sep-23 200  
 Pre -RD camp NSS unit Selection for Pre -RD camp 11-Sep-23 20  
 one day camp NSS unit Literacy day camp 8-Sep-23 200  
 Savachhta Hi Seva NSS unit savachhta seva camp 30-Sep-23 200  
 Mental Health Awareness NSS unit Mental Health development lecture 7-Oct-23 200  
 Constitution Day NSS unit

Constitution Day celebrated with guest lecture 25-Nov-23 200  
 Blood Donation camp NSS unit blood was donated by students  
 28-Nov-23 100 Marathon NSS unit Marathon organised by DGHE  
 18-Jan-24 200 one day camps NSS unit national road safety  
 16-Jan-24 200 One day camp NSS unit discussion on election  
 commission 5-Feb-24 200 NIC camp NSS unit NIC Camp at Chitkara  
 University 5 february- 11 february 2024 1 7 day camp NSS unit NSS  
 seven day camp was celebrated 25 feb-02 march 2024 100 one day  
 drive NSS unit One day cleanliness drive organised by NSS unit  
 13-Mar-24 200

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | <a href="#">View File</a> |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

56

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

500

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | <a href="#">View File</a> |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 3 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

**Classrooms:**

College encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conducting theory classes.

**Technology Enabled learning facility:**

The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

**Seminar Hall:** The College has seminar hall. This hall is regularly used for conducting seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

**Laboratories:**

All laboratories are well equipped with state of the art equipment and facilities. These labs are utilized for conducting

practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Labs have sufficient licenced software and open source tools to cater the requirements of curriculum & industry enabled teaching.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

#### Central Library:

Our central library is fully computerized by automating the issue of books with bar code reader. The library has more than 15000books titles covering all major fields.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=peFtsatR8x4=">http://gcsector9.ac.in/Data?Menu=ROFj+/eyOLA=&amp;SubMenu=peFtsatR8x4=</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

#### SPORTS FACILITIES

College encourages sports activities. A number of players has played district, university and state level games. It provides indoor games as well as outdoor games. Some of the outdoor games are: Kabaddi , Volleyball Handball Cricket Some of the indoor games available in college are: Badminton Table-tennis .

#### Cultural PROGRAMS

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Cultural activities are conducted on different occasions like fresher's day, farewell,

teacher's day, National Festivals, Annual Festivals, Collages Fests Some interesting programs by the committee are debate, rangoli, painting, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/Events_activities_details?id=LoMzG7mSlNU=">http://gcsector9.ac.in/Events_activities_details?id=LoMzG7mSlNU=</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

| File Description  | Documents   |
|---|---|
| Upload any additional information   | <a href="#">View File</a>   |
| Paste link for additional information   | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.05

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | <a href="#">View File</a> |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using Soul 3.0 software and library is fully automated. The total numbers of books in library are about 15500 and number of visitors per day is 80-120. The library has browsing centre, Xerox facility, Two reading rooms for users.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for Additional Information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**.059**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <b>No File Uploaded</b>   |
| Audited statements of accounts   | <a href="#">View File</a> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### **4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

##### **4.2.4.1 - Number of teachers and students using library per day over last one year**

**100**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <b>No File Uploaded</b>   |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### **4.3 - IT Infrastructure**

##### **4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are 15- smart classrooms, 01- language lab and 01-digitally equipped seminar hall and 0-digital lounge available in the college. 07 well equipped computer lab are also functioning in the college. The students of the college are access to the computer lab There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |



|   |                           |
|---|---------------------------|
| <b>4.3.2 - Number of Computers</b>  |                           |
| 271   |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| Upload any additional information   | <a href="#">View File</a> |
| Student – computer ratio  | <a href="#">View File</a> |
| <b>4.3.3 - Bandwidth of internet connection in the Institution</b>  | <b>A. ? 50MBPS</b>        |
| <b>File Description</b>   | <b>Documents</b>          |
| Upload any additional Information   | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution  | <a href="#">View File</a> |
| <b>4.4 - Maintenance of Campus Infrastructure</b>   |                           |
| <b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>   |                           |
| <b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>  |                           |
| 6.05  |                           |
| <b>File Description</b>   | <b>Documents</b>          |
| Upload any additional information   | <a href="#">View File</a> |
| Audited statements of accounts.   | <a href="#">View File</a> |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)   | <a href="#">View File</a> |
| 4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.  |                           |
| Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully government institution, a constant effort is made to provide safe |                           |

and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, done by the PWD For the maintenance of toilets and service areas sweepers have been engaged for cleaning the toilets, washrooms, and buildings.

**Laboratory Equipments and machines:** Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and nonfunctional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The sports department regularly maintains the stock register for the equipments and materials related to the sports.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27688.pdf</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

467

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | <a href="#">View File</a> |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded          |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

| File Description  | Documents   |
|---|---|
| Link to institutional website   | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Any additional information  | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

| <b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                            |
|---|----------------------------|
| 1233  |                            |
| <b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>  |                            |
| 1233  |                            |
| File Description  | Documents                  |
| Any additional information  | <a href="#">View File</a>  |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)  | <a href="#">View File</a>  |
| <b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b> | <b>A. All of the above</b> |
| File Description  | Documents                  |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee  | <a href="#">View File</a>  |
| Upload any additional information   | <a href="#">View File</a>  |
| Details of student grievances including sexual harassment and ragging cases   | <a href="#">View File</a>  |
| <b>5.2 - Student Progression</b>  |                            |
| <b>5.2.1 - Number of placement of outgoing students during the year</b>   |                            |
| <b>5.2.1.1 - Number of outgoing students placed during the year</b>   |                            |

| 65                                    |                           |
|---------------------------------------|---------------------------|
| File Description                      | Documents                 |
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

| 96   |                           |
|--|---------------------------|
| File Description                                   | Documents                 |
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

| 11                                  |                           |
|-------------------------------------|---------------------------|
| File Description                    | Documents                 |
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

| 101  |                           |
|--|---------------------------|
| File Description   | Documents                 |
| e-copies of award letters and certificates   | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)   | <a href="#">View File</a> |
| <p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )</p> <p>The Institution engages in organising ample number of activities, events and programs with full zest and zeal. A lot of Societies are created which consists of students as an integral part in the decision making process. Every Department is committed to carry out several activities throughout the academic session for the overall growth and development of the students and some have formulated societies with students as an active composition in the administrative session. Department of Sciences, Computer, Commerce, Mathematics, Languages have organised several Extension lectures, training sessions, competitions including debates, declamations, presentations, rangoli making, poster making on topics related to day to day activities affecting the societal issues. Several models were prepared and science model even bagged prizes at the District level.</p> <p>Several cells have been made for their specific purposes and are active throughout. For an instance Women Cell organises several activities focussing on women empowerment and creating awareness amongst girls related to concerning issues and it has students representing the entire cell. NCC and NSS have also carried out several activities and have been helping the society and college in functioning in order. It functions through its students wherein students and the faculties together decide which events, when and how to be carried out. As far as the College Council is concerned the same has not been elected as the directives have not been provided by the DHE for the formation and functioning of the same. As and when the instructions will be issued the same will come to functioning.</p> |                           |

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27612.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27612.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

905

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni meet is an essential part of any college's calendar, offering a plethora of benefits for both the institution and its former students. These events provide a platform for alumni to reconnect with their alma mater, reminisce about old times, and forge new relationships with fellow graduates. Alumni meets offer a chance for graduates to connect with each other. Alumni meets allow former students to relive their college days and recapture the spirit of their youth. Alumni meets provide a platform for experienced graduates to share their knowledge, expertise, and insights with current students, helping to guide and mentor them. Alumni meets can help colleges raise funds, generate awareness about their programs, and build a stronger reputation among stakeholders.

By hosting regular alumni meets, colleges can strengthen their relationships with graduates, foster a sense of community, and create a lifelong network of connections.

Keeping in view the importance of Alumni our college has organised an Alumni meet on dated 17 March 2024 in which around 139 Alumni had registered themselves and shared their experiences. They assured that they will provide their help to current students in getting Internship, placements or even mentor them in every phase of life when and where ever they required.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File20531.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File20531.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of the College are reviewed and redefined in view of changing trends in education. The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to society's educational, social, cultural, and economic needs. The college provides a better opportunity for all to participate in the decision-making process.

The Principal forms the committees under the convenorship of a teacher with members from teaching staff for the overall management of the various operations of the college, such as admission, academic coordination, conduct of examinations, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities,



implementation of healthy practices in the college. There is wide variation in the decentration of execution and supervision of development progression programs by forming different committees. All these committees work under the chairmanship of the Principal.

The concern and commitment of the Principal and the Governing Body towards the goals of higher education is evident through their continuing efforts of mobilizing resources and introducing job-oriented courses like BJMC, and BTM. In addition to several extracurricular activities, there are numerous other cultural societies like the Youth Fest Society, College Magazine committee etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College Sector -9 follows the practice of decentralization in its true sense, in all the three important pillars of the institution, viz. academics, administration, and extra-curricular activities.

The practice of decentralization and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council, the Student Council, the Time Table Committee, and various Cultural Societies.

All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students, and Alumni work in a democratic way of governance following the tacit rules of accountability in the execution of their duties and responsibilities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=">http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

There was a successful implementation of the Institutional Strategic/Perspective Plan. According to the institute's vision and mission, Govt. College Sector 9 is dedicated to the high-quality development of students by adhering to contemporary educational trends. Currently, the college is connected to the recently founded Gurugram University. As a component of their education, students are transported to different industrial facilities, hotels, and other places to gain work experience through the Earn While You Learn program.

All the members of teaching faculty are inspired to contribute to the body of knowledge by presenting and publishing their research findings both domestically and internationally. To aid in students' development, the institution features a fantastic library that is well-equipped and automated. Boys and girls have their own reading areas. The institution is doing everything it can to provide top-notch facilities for students' growth in this age of technological advancement by offering smart classrooms. The institution features a separate lecture room, a completely air-conditioned multipurpose hall, a comprehensive computer lab, a chemistry lab, a physics lab, an English language lab, a vermi compost gas plant, and a botanical garden. To help employees and students decompress, a yoga and meditation space is available.

Admission is cashless and takes place online at [dheadmission.nic.in](http://dheadmission.nic.in). Every regulation established by the university, including those pertaining to weighting and reservations, is adhered to.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | No File Uploaded  |
| Paste link for additional information                  | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information                      | <a href="#">View File</a>   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's organizational structure is composed of the principal, the teaching and non-teaching staff, the management, and the students. The principal is supported by the non-teaching staff, the Teaching Faculty-led Staff Council, and the Department Teachers-in-Charge (TIC). To make sure the department functions well under the TIC's guidance, meetings are frequently conducted to discuss problems and worries about extracurricular and academic activities.

Staff Council meetings are held at least twice a semester to help with the effective planning and implementation of a range of programs, such as academic administration, teaching, learning, and extracurricular and curricular activities. The college also has an Internal Quality Assurance Cell (IQAC) that works to accomplish the goals of quality improvement and maintenance. The institution's internal quality control system depends heavily on the IQAC. The library organization is composed of librarians, assistant librarians, clerks, and attendants. All important decisions involving human resources are jointly made by the principal and the college council in accordance with guidelines established by the Haryana government.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | <a href="http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=yzxTEz4vztw=">http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=yzxTEz4vztw=</a> |
| Link to Organogram of the Institution webpage | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a>   |
| Upload any additional information             | <a href="#">View File</a>   |

**6.2.3 - Implementation of e-governance in**

**A. All of the above**

**areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination**

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The organization has implemented various welfare initiatives for both teaching and non-teaching personnel. The organization has consistently given its staff members, both teaching and nonteaching personnel, a great deal of support. The organization is making a lot of effort to provide the greatest amenities for its workers because it has found that contented workers increase the productivity of the company. The initiatives for the welfare of the teachers and staff are listed below-

- 1) The availability of duty leave for the teaching faculty for professional development activities such as conferences, seminars, workshops, and meeting.
- 2) Child care leave (CCL) is given to female staff members.
- 3) Maternity Leave for 6 months is also given to female staff members.
- 4) Medical Leave
- 5) Sexual Harrassment committee
- 6) A well established grievances redressal procedure for all the staff members in case of any issue among the staff.
- 7) Cafeteria facility for all the staff members.

8) Women cell

9) Wheat loan

10)The teaching and nonteaching faculty's health is overseen by the institution's "PUBLIC HEALTH & HYGIENE" committee.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=#">http://gcsector9.ac.in/Data?Menu=d5jo6AxztEo=&amp;SubMenu=1o/rZv2UaTo=#</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching staff's performance appraisal system consists of the following:

(1) **FEEDBACK FORMS:** In order to guarantee that staff members

perform at a high standard, the institution has instituted a system of gathering student comments. For this, the students are asked to submit online comments on every topic. This ensures that students won't feel pressured to give feedback. Their input is evaluated, and suitable action recommendations are made.

2) ACR: ACR is submitted annually by staff personnel and aids in the evaluation of staff performance. We have included the ACR letter.

3) API: API score is one of the systems for performance evaluation and self-evaluation. It instructs educators to focus on their work and assesses educators' overall professional development. The institution has a practice of determining API scores for the application of pay bands.

Additional features include: 1) In each semester, the Principal holds frequent meetings with each department to discuss performance and results. 2) An Office Superintendent oversees the non-teaching staff. He manages the office workers and reports to the Principal on a regular basis.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/Home">http://gcsector9.ac.in/Home</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is not applicable.

External Audit - External Audits are done at three different levels in the college. these are explained as follows:

1. Audit by DHE ( Department of higher education) through its audit cell.
2. Local audit regarding funds by AG Government of Haryana.
3. UG grant audit done by certified CA time to time as per the instructions given by DHE.

Internal stock verification of each department is done by the committee which is constituted by the Principal office as and when required.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | <a href="#">View File</a> |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Grants which are given by DHE are used by our college as per terms and conditions/ rules and regulations mentioned in the SNE during particular financial year. College received grants from Haryana Government as well as RUSA grant. Both grants were used for welfare of students and for college development as per the rules of Haryana Government. some of the grants received by college are:

Library grants

boys tour grant

science exhibition

Laboratory grants



Seminar grants

Sports grant

Earn while you learn grant

Grant for Placement cell

Grant for Empowerment of girls students

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27916.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Feedbacks from students , teachers & Alumni are gathered.
- More focus on faculty research and promotion of research based assignment.
- Proposal for construction of new classrooms , gaurd rooms & staff quaters be pursued with higher education authorities.
- Peer help groups be made part of mentor mentee program.
- Effort to sign more MOU with skill imparting organisations be made.
- Provision of finacial aid needy students and non teaching employees of the college be made.
- A botanical garden with compost pit be planted in the college to enhance a knowledge of various Ayurvedic medicinal herbs and promotion of good health.
- Enrichment and utilisation of the college library to be ensured.
- Awarness campaigns to be held to discourage the use of plastic in the college.
- Demand of new courses like B.Sc Maths(H), M.Sc Computer Science, MAPsycology, PG Diploma in Journalism and Mass Communication and Sanskrit as subject in BA.
- Proposal for evening college was send to higher authorities.
- Fencing of boundary wall is under process.
- Budget for implementation of E Office was requested from

Director General Higher Education .

- NSS incharge were asked to expedite the implementation of best practices/awareness campaign.
- Contribution to faculty fund t aid students.
- Students are encouraged to enroll for MOOCs.
- MOU with Indian School of HOspitality is initiated by Deprt. of Tourism.
- PTM is organised to increasestakeholder interaction.
- Implementation of NEP 2020.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File22634.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File22634.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution assesses the needs of all kinds of students based on their grasping capacity. We assess their learning levels through different internal assessments, class performances, and quizzes that we conduct in the classes. Depending on how well they are able to perform in the aforementioned criteria they are divided into advanced learners, standardized learners, and slow learners. Our mentor-mentee system helps us know our weak and capable students personally to better understand our student's performance. The students who come under advanced learners are pushed towards different academic challenges that prepare them for high-level examinations. They are appropriately counseled by our expert counselors and based on their future aspirations, interests, and skills they are made aware of the paths they can follow and what career options are best for them. After that, they are accordingly guided by our academically expert teaching faculty toward different examinations that would be appropriate for them to achieve their aspirations. On the other hand, the students can take remedial classes which focuses on their particular weak points and help to strengthen the portions of the syllabus that are the most vital for their subject understanding. There are on one to one sessions held with our subject experts for them to clear their doubts discretely. They are also paired with their fellow advanced learners so that they can share notes and help their colleagues out. As well as time to time various

activities are organized by various departments to motivate the students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File18032.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File18032.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>   |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27859.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | <a href="#">View File</a>   |
| Upload any additional information  | <a href="#">View File</a>   |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To foster gender equity, gender justice, and sensitivity among students' various activities are organised in college. Six days work shop on Naturopathy and yoga was organized from 20 /11/ 2023 by Guru Jeg dev Bharti in which 30 girl students participated. On 9 /12/ 23, POSH ACT was discussed by Neelam Dahia ,convener ICC

in which 85 students participated .Three days' work shop on personality development, 24 Jan to 27 Jan 2024, was held in which 20 students participated . Commencing from 31/01/2024, 10 days' Workshop on Self Defence was organised under women cell.1st Feb 2024, ICC organized an extension lecture on "Aims and objectives of ICC "in which Mrs. Archana Soota, Principal G.C.Kharkhara interacted with 98 participated. An Extension lecture was organised by women cell, on 19/02/24 in which Dr. Veenu Bansal delivered lecture on the topic "Nutrition and Diet Awareness". Gulabi Pank Association, IMA, Haryana on 07/03/24 organised lecture on "PCOD and Cervical cancer" to create awareness about the issue.

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27403.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27403.pdf</a> |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File11230.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File11230.pdf</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | <a href="#">View File</a> |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Waste is collected from the canteen, rooms, and grounds and segregated at the source. Wet and dry garbage are separated at various locations on campus by Green and Blue Bins. Signboards that have been erected in strategic locations have raised

awareness of the same. Faculty members also educate students on the need of disposing of waste in the appropriate bins based on its type. A pit has been made to dispose of decomposable waste like fallen leaves so that the same decomposes naturally and turns into manure. Being a government institute garbage is collected by Eco-green from the college. Vermicompost pit has been maintained in college to decompose biodegradable waste.

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a>   |
| Geo tagged photographs of the facilities  | <a href="http://gcsector9.ac.in/images/35/MultipleFiles/File27861.pdf">http://gcsector9.ac.in/images/35/MultipleFiles/File27861.pdf</a> |
| Any other relevant information  | <a href="#">View File</a>   |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | <a href="#">View File</a> |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**B. Any 3 of the above**

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | <a href="#">View File</a> |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

| File Description  | Documents               |
|---|-------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <b>No File Uploaded</b> |
| Certification by the auditing agency                                      | <b>No File Uploaded</b> |
| Certificates of the awards received                                       | <b>No File Uploaded</b> |
| Any other relevant information  | <b>No File Uploaded</b> |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Many community engagement activities are conducted with the goal to foster in students a sense of kindness and empathy for society. Extension lectures on topics that foster harmony in society are general feature of NSS camps. Additionally, volunteers coexist harmoniously throughout the seven-day NSS special camps despite disparities in socioeconomic level and other factors, which helps students develop a sense of empathy, tolerance, and solidarity. Additionally, students learn inclusivity and tolerance for differences in culture, ethnicity, religion, and other areas in university-level camps and RD camps. Students donated cloths to the needy people. Festivals like Teej and Lohri were celebrated to make students accustomed with our culture and traditions. NCC units celebrated Literacy week from Sep 1 to 8 ,2023 to created awareness about literacy among public. On 8 /09/ 2023 NSS celebrated Literacy Day by organising a rally. To create awareness about mental health a Speech competition and extension lecture was organised on -7th Oct. 2023, Dr. Hari Raj.and Dr. Sachin deliberated on the topic. In National integration camp from 18th to 24th july 2023 at IGU Meerpur, NSS volunteers participated.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college plans several events to made students aware of their obligations as Indian citizens such as flag-hoisting rituals, for Republic Day and Independence Day each year. For NSS volunteers on 3 /08/ 2023 Organ donation Awareness camp was organised and organ donation pledge was taken. Drug De-addiction camp, 4/09/2023 by NSS in which poster making competition was organised.23/11/2023 Blood donation camp was organised by NCC unit .On Road safety an Extension lecture was organised on 16 /01/2024 to create awareness among students. Students and faculty members pledged on 25/01/ 2024, to prudently exercise their constitutional right to vote. 5 /02/ 2024 Awareness program was organised on importance of election and working of EVM for faculty and Students.25 /02/ 2024 slogan making and poster competition was organised on Drug-deaddiction and against use of plastic. 29 /02/ 2024, Youth Parliament was organised in collaboration with Nehru Yuva Kenra, Gurugram, extension lectures were delivered on topics of NEP2020, Millets, New India New initiative and Mock parliament was also held. On 1 /03/ 2024 Blood donation camp in college was held in which 37 units were donated.

| File Description   | Documents                 |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**D. Any 1 of the above**



| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of events and festivals in the college is an integral part of learning and building a strong cultural belief and a sense of pride among students. In the academic year 2023-24, we celebrated International Yoga Day, National Mathematics Day, Teacher's Day, National Education Day, National Youth Day. On International Yoga Day students and faculty members performed yoga in college. On the event of world environment Day and Kargil Diwas plantation drives were organised. Extension lecture by Mr. Naveen Yadav 25th Nov 2023, on Constitution Day and Preamble reading is also done by student's faculty members. On Haryana tourism day tourist places were displayed through collage. On International Anti- Drug Day, 26th June 2024, awareness rally, poster making, slogan writing. On World water day awareness program was organised and on Forest Day slogan writing and poster making competition was organised. Extension lecture was organised on National newspaper Day and World photography Day was commemorated by organising a photography competition.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <a href="#">View File</a> |
| Geo tagged photographs of some of the events  | <a href="#">View File</a> |
| Any other relevant information  | <a href="#">View File</a> |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

1: Skill and Capability Enhancement Programmes (SCEP)-Students successfully completed training in Digital Marketing provided by E-karma centre. 28 students completed, courses in Advanced Excel, Web Designing and Tally. Entrepreneurship workshop "Ideakrit" was organised in the college . Participated in Inter District science exhibition. Students of BTTM went for Industrial visit at Crown Plaza . In IBM Project based learning , 56 students participated. Invest4 Edu provided internship in "Financial planning and Wealth Management" to 9 students. Quiz and PPT competitions were organised by commerce, economics, Sociology and English department. 2: Connecting with Mother Nature (CMN) Colledge commemorate special occasions with plantations. Extension lectures are organized to sensitize students. The college felicitate guests by giving a sapling to promote environmental consciousness. Plantation drive in botanical garden by eco club was carried out . Poster , slogan writing and Photography was organised on world forest day . Awareness campaign was organised on world water day. Plantation drive was carried out 5 /04/ 2024 by Eco club, on 29/06/23 by NSS . Plantation drive involving 45 students on eve of world environment Day was held. On 27 /02/2024 NSS volunteers cleaned pond in Basai village.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The growth of ICT and its widespread use created potential for digital teaching and learning, which in turn encouraged the adoption of clever solutions in the classroom to raise student and teacher performance. Through the sharing of knowledge and experiences, information and communication technology in higher education promotes an effective learning environment. As a result, our college has increased its use of contemporary ICT-assisted teaching and learning techniques. To make the best use

of ICT resources, necessary infrastructure has been improved or established, including smart boards, LCD projectors, wi-fi facilities, digital lounges, and e-resources. Out of the 28 classrooms in the institution, 15 of them are smart classrooms, or more than 50% of the total capacity. Better teaching and learning have been achieved because of teachers receiving technology usage training. To help the pupils grasp the material, teachers make use of all available resources. Using multimedia presentations and visual aids, teachers could increase student attention while simplifying complex subjects. The ICT system has transformed teacher-centric classroom instruction into student- and teacher-centric instruction. Greater effectiveness in teaching and learning has been fostered by this purposeful and inventive use of technology in the classroom.

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | <a href="#">View File</a> |

### 7.3.2 - Plan of action for the next academic year

\* Engagement with the adopted village to be increased and diversified with emphasis on environment consciousness, women hygiene, financial literacy, cyber security and social awareness.

\* Inter institutional collaborations and MoUs to be increased and their functioning to be ensured.

\* Proposals to be sent for the introduction of new programs vis MA Geog, MA Hindi, BSc Computer Science, BA with Math and Physical Education, BCom with major in accounting.

\* Installation of Solar Power Plant and Rain Harvesting Unit in the college with help from CSR cell- ADC office.

\* Proposals to be sent for tours and excursions.

\* Research & Development cell to ensure more faculty research and research oriented teaching in the college.

\* Short duration courses to be increased in number from 8 to more than 10.

\* Stakeholder consultation to be ensured through regular

meetings.

\* Upgradation of journal subscription in the library.