YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   **Government college Sec-9 Gurugram**

- Name of the Head of the institution   **Dr Randhir Singh**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **01242305208**

- Mobile no   **9810348562**

- Registered e-mail   **gpgcsec9@gmail.com**

- Alternate e-mail   **gpgc9IQAC@gmail.com**

- Address   **sector 9 opp Govt civil Hospital Basai Road Gurugram**

- City/Town   **Gurugram**

- State/UT   **Haryana**

- Pin Code   **122001**

2.Institutional status

- Affiliated /Constituent   **Affiliated**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Gurugram University,Gurugram**

- Name of the IQAC Coordinator   **Dr Neelam Dahiya**

- Phone No.   **01242305208**

- Alternate phone No.   **9910222469**

- Mobile   **9910222469**

- IQAC e-mail address   **gpgcsec9@gmail.com**

- Alternate Email address   **gpgc9IQAC@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://gcsector9.ac.in/home

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://gcsector9.ac.in/home

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.5**	**2016**	**17/03/2016**	**17/03/2021**

6.Date of Establishment of IQAC   **24/05/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Laboratory grants	Augmentation of laboratories	Haryana Government	2021-22	90,000
Passport Scheme	Passport Scheme	HARYANA GOVT	2021-22	1275000
M & S	M & S	HARYANA GOVT	2021-22	489000
Enpowerment of girls students	Enpowerment of girls students	HARYANA GOVT	2021-22	100000
Sports	Sports	HARYANA GOVT	2021-22	70000
Science Exhibition	Science Exhibition	HARYANA GOVT	2021-22	25000
M & S	To setup BTTM Lab	HARYANA GOVT	2021-22	2906244
Earn while you learn	Earn while you learn	HARYANA GOVT	2021-22	150000
M & S	M & S	HARYANA GOVT	2021-22	5206000
Driving Licence	Driving Licence	HARYANA GOVT	2021-22	780000
Library Grant	Library Grant	HARYANA GOVT	2021-22	400000
Placement cell	Placement cell	HARYANA GOVT	2021-22	34000
Seminar	Seminar	HARYANA GOVT	2021-22	100000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File]

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been   Yes

uploaded on the institutional website?

- If No, please upload the minutes of the   No File Uploaded
  meeting(s) and Action Taken Report

10.Whether IQAC received funding from any   **No**
of the funding agency to support its activities
during the year?

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Establishment and augmentation of new labs.

2. Automation of library

3. MOUs has been signed with companies and placement drive conducted

4. College solar power has been connected with powergrid

5. AQAR submitted within time.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards
Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Establishment and augmentation of new labs.	BTTM Lab established and other labs upgraded
MOUs should be signed and placement driver should be conducted	MOUs has been signed with companies and placement drive conducted in which students got placement.
AQAR should be submitted	AQAR submitted within time.
All sensetive places should be under CCTV surveillance	sufficient CCTV installed and repaired
College should have uninterrupted power supply	College solar power has been connected with powergrid
Every department should organise activities for students	Activities organised and reports prepared for further reference
Proper sitting arrangements for students	2 Gajebo constructed in park area
Renovation of reading hall	Renovation work completed

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government college Sec-9 Gurugram
• Name of the Head of the institution	Dr Randhir Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01242305208
• Mobile no	9810348562
• Registered e-mail	gpgcsec9@gmail.com
• Alternate e-mail	gpgc9IQAC@gmail.com
• Address	sector 9 opp Govt civil Hospital Basai Road Gurugram
• City/Town	Gurugram
• State/UT	Haryana
• Pin Code	122001
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
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• Name of the Affiliating University	Gurugram University,Gurugram
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• if yes, whether it is uploaded in the Institutional website Web link:	http://gcsector9.ac.in/home

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8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	[View File](#)	

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
1. Establishment and augmentation of new labs.
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13.Whether the AQAR was placed before statutory body? — No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2022

15.Multidisciplinary / interdisciplinary

The institution follows the curriculum structure provided by the affiliating university. However students are given opportunity to study Multidisciplinary/interdisciplinary subjects with an objective to increase awareness about the society , environment

and human co existence with these aspects.

A. UG Courses

 Environment Studies paper is compulsory for first year of all courses in UG Programme.

B. PG Courses

1.) Open Elective Courses:

Students of all PG programmes under CBCS (w.e.f.2018-19) are required to study one open elective course in each of the 2nd and 3rd Semesters for 2-Years Programmes and in each of the 4th and 5th semesters for 3-Years Programmes. They may choose any one of the given courses available in bucket offered by the university(excluding the courses offered by the departments of their own subjects, if not stated otherwise).

2) Foundation Elective Courses
Students of all PG programmes under CBCS (w.e.f. 2018-19) are required to study one foundation elective course in 2nd semester for 2 years Programmes and in 4th Semester for 3 years Programmes. They may choose any one of the following courses available in bucket offered by the university(excluding the courses

offered by the departments of their own subjects, if not stated otherwise).

16.Academic bank of credits (ABC):

17.Skill development:

 Skill development and Entrepreneurship

The success of any educational institution is reflected not only by the level and quantum of knowledge it disseminates among students through its faculty, but necessarily measured by the number of students who secure employment or indulge in entrepreneurial endeavour which will serve their livelihood. In the era of knowledge-based economy, quality of workforce is more important than the quantity. Industries needs experience workforce as they see fresher as liability rather than an asset. Thus, it becomes imperative to impart industry skills to make

students employable and also to provide a platform to incubate the ideas to a commercial product for entrepreneurial journey.

Employability skills

Placement Cell organise extension lectures and workshops with experts from the concerned fields to prepare the outgoing students to gain prosperous placements. The major areas of pre-placement training programmes include general knowledge, current affairs, communication skill, soft skills, Resume preparation, participation in group discussion and interview skills. The cell arranges Interface Programmes with prominent Alumni to familiarize the students with the Industrial demands.

The Entrepreneurship Development Club is to infuse creativity and innovation among the students of the college. The objectives of Entrepreneurship Development Club are to inculcate entrepreneurship qualities, to sensitise industrial scenario of the country, to nurture the latent entrepreneurial talent, develop awareness among its members of the attitudes, values, and skills of successful entrepreneurs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by institutions are: BA, B Sc, B Com,BBA,BCA,BTTM,BJMA,M Com,MCA,MA(Eco),M Sc(Maths). The Institution offer UG and PG degree courses to inculcate following qualities and capabilities in students:

- Intellectual skills and knowledge. The student should have thorough understanding of concepts.The highly qualified and experienced faculty continously work hard to acheive it.
- Cognitive strategy. The student should create personal strategies to think, organize, learn and behave. The practical works and inter/intra departmentals activities are organised.
- Verbal communication. The student should be able to communicate and explain his ideas in effective manner.The assignments ,group discussions and presentations are organised for students.
- Attitude and ethics. The student should be able to develop interpersonal skills and understand his duties for society

- and environment. The NSS, Women cell and NCC units work hard to acheive the goals. The students learn to work as a team.
- Career oriented approach. Students should be able to face the modern market demand for jobs. The BBA,BCA,BJMC and BTTM ,MCA are job oriented courses and help students for their career advancement.
- Progession to higher studies. All the UG ,PG courses enable students to pursue higher studies , Competitive exams and Research work .

20.Distance education/online education:

Government College sector 9, Gurugram associated itself with the national mission of massive expansion of education by establishing a learner's support center of IGNOU at since the year 2013.The College collaborated with Indira Gandhi National Open University (IGNOU) to act as a study centre for post graduate classes. The college is working as study centre no. SSC-38027 under regional centre -3 since academic session 2013-14. This study centre at present have more than 7 activated programs: Political Science (MPS), Hindi (MHD), History (MAH), Economics (MEC), Commerce (MCOM), English (MEG), Psychology (MAPC). There are 45 empaneled counsellors, approved by IGNOU, HQ, New Delhi, interacting with the students to redeem its promise of providing higher education to all segments of society. Counselling session run only on Sunday from 10 AM to 4 PM according to counselling schedule.

Extended Profile

1.Programme

1.1   **15**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **3567**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **717**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1090**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **74**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **98**

Number of sanctioned posts during the year

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**15**

File Description	Documents
Data Template	[View File](#)

2.Student	
2.1 Number of students during the year	**3567**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**717**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1090**

File Description	Documents
Data Template	[View File](#)

3.Academic	
3.1 Number of full time teachers during the year	**74**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**98**

File Description	Documents
Data Template	

4.Institution

4.1 Total number of Classrooms and Seminar halls	**32**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1,59,45,244/-**
4.3 Total number of computers on campus for academic purposes	**164**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Govt College, Sector 9 has awell planned curriculum delivery system . To ensure proper planning and implementation of curriculum delivery , the following steps are taken:

1. Time Table : A committee is constituted at the beginning of the session which makes the time-table in accordance with the work-load guidelines given by the Dept of Higher Education,Panchkula. link:https://gcsector9.ac.in/Data?Menu=BFcJ rpmMV3E=&SubMenu=MF/KK07WzPc=

2. Teaching Plan: The faculty members make their semester wise teaching plans and carry out their teaching work according to it so that the syllabus is evenly distributed through the semester and proper revision is also done after the completion of course.

3.Internal Assessment: The university guidelines are followed in awarding internal assessment to the students.

4. Documentation: The faculty members keep a record of their curriculum plans, student assignments and all other aspects relating to effective syllabus completion and revision.

5. Exam : At the end of each semester exams - both practical and theory exams are held as per university schedule for assessment of the work completed during the semester.

6. Smart Class Rooms: The use of latest aids in teaching like the smart class rooms is also by the faculty members.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcsector9.ac.in/Data?Menu=BFcJrpm MV3E=&SubMenu=MF/KK07WzPc=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calender is shared by the affiliating university at the beginning of the session. The teaching, and internal assessment is done strictly in accordance to the academic calender.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcsector9.ac.in/QuickLinks?ID=BFc JrpmMV3E=

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	A. All of the above

process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution follows the curriculum structure provided by the affiliating university. However open elective courses in PG subjects have been chosen with an objective to increase awareness about the society , environment and human co existence with these aspects. Moreover Environment Studies paper is compulsory for first year of all courses.

Course Open Elective M.Com. Media and Society MCA Disaster Management M.Sc. Mathematics Environmental Issues and Communication Skills M.A Economics Disaster Management.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

130

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	http://gcsector9.ac.in/DownloadForms
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3579

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

830

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the needs of all kinds of students based on their grasping capacity. We assess their learning levels through different internal assessments, class

performances, and quizzes that we conduct in the classes. Depending on how well they are able to perform in the aforementioned criteria they are divided into advanced learners, standardized learners, and slow learners. Our mentor-mentee system helps us know our weak and capable students personally to better understand our students' performance.

The students who come under advanced learners are pushed towards different academic challenges which prepare them for high-level examinations. They are appropriately counseled by our expert counselors and based on their future aspirations, interests, and skills they are made aware of the paths they can follow and what all career options are best for them. After that, they are accordingly guided by our academically expert teaching faculty towards different examinations that would be appropriate for them to achieve their aspirations.

On the other hand, the students who come under the category of slow learners are made to attend our special remedial classes which focus on their particular weak points and help to strengthen the portions of the syllabus that are the most vital for their subject understanding. There are one on one sessions held with our subject experts for them to clear their doubts discretely. They are also paired with their fellow advanced learners so that they can share notes and help their colleagues out.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3579	**74**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and

problem solving methodologies are used for enhancing learning experiences

Here at our college, we believe in equal participation of students and teachers in the learning process in order to have a better understanding of the topic. We use methods of self-directed learning like flipped classroom method, presentation preparation, quizzes, crosswords, etc. We encourage students to experiment and research their subjects through lab equipment, surveys, browsing, etc. We also provide learning through case studies so that problem-solving skills can be inculcated in the students. All of these methodologies create clarity and helps student go through the concepts in a thorough manner so that the real-life application of their subject can be achieved in the future by them.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today's generation is much more advanced hence their teaching pattern also needs to be advanced to offer that our college is fully equipped with ICT tools which help in a better comprehensive understanding of our students. We have smart classrooms where with the help of visual aid they get a deeper view of the topic that they are being taught in the class. They are also sent youtube videos by our teaching faculty post-conventional lectures so that they can review what they were taught and fully imbibe the knowledge of the topic. We use audiovisual tools, PowerPoint presentations, and various internet sources to provide as much assistance as we can to the learning process of the students. We use the aforementioned teaching methods in normal as well as flipped classroom classes where students are the ones who use them for conveying what they learned to their peers and concerned faculty. This tool is a great aid in the education field and we use it greatly for the betterment of our establishment and the students under it

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

74

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7 years on an Average

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment of our college encompasses the performance evaluation of students by teachers to know and understand the abilities and weaknesses of their students. The procedure of evaluation in the college is quite transparent and effective as information related to internal assessment is communicated with the students in each semester. College Principal directs all the faculty members to implement effective evaluation process as prescribed by the university. The bifurcation of internal assessment is done on the basis of attendance (5 marks), assignment (5 marks) and a class test (10 marks). Teachers frame schedule for submission of at least one assignment, presentation and one class test; and communicate it to students timely. They evaluate the overall performance of the students in these activities and communicate the score to the students. These scores provide insight to teachers for giving personal guidance to the poor performing students. This

mechanism has aroused the interest of students towards learning and attending the classes. It has provided insight for giving counselling /guidance to weak students by their teachers to improve their performance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Our college has a well-organized mechanism relating to examination grievances. The students facing any problem related to internal examinations may contact the concerned teacher and Principal to resolve the examination related grievance as per the requirement.

If any student misses his/her internal examination due to health reasons or participating in any college event or activity, for such cases college provides a chance to appear in his/her internal examination but after producing valid medical certificate and other valid documents.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Student learning outcomes state what students are expected to know or be able to do upon completion of a course or program. All programs offered by the college are stated and displayed on website and communicated to faculty members and students.

The programme outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. In the beginning of academic year, the outcomes of the programme are verbally communicated to the students by faculty members. These programmes are also displayed on college website. They are also

defined by university and are clearly mentioned in the syllabus of particular class and subject. The Programme Specific Outcomes are related to the content of the syllabus. All these outcomes are explained to students in the classrooms. The students are encouraged, guided to learn and adopt these outcomes. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mdurohtak.ac.in/info/syllabi.html, http://gcsector9.ac.in/Home,
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college offers both traditional and professional courses (Computer Science, Tourism, Mass Communication, BBA) under the faculty of Arts, Commerce, and Science. All teachers at the college follow the curriculum designed by its affiliated university. The programme outcomes and course outcomes are evaluated at faculty level in the institution and the same is communicated to the students in the formal way of the discussion in the classroom.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gcsector9.ac.in/Home

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

549

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>https://gcsector9.ac.in/DownloadForms</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

This Institution motivates students not only to gain current knowledge and information but also to create new knowledge, products and Ideas.The activites undertaken by different departments and clubs have created an ecosystem for innovation and other intiative for the creation and transfer of knowledge.

Most important among these are:

1. Enterprenurship club: It organises lectures and workshops by new and established enterprenures including our alumni. The club supports innovative ideas and guide students about funds for executing their ideas.

2. Computer department motivates students to participate in different exhibition and create knowledge and information through various activites like PPT, Project work etc. Students

create and transfer new knowledge in this way.

3.Dept of Mathematics-Questionnaires were prepared by the faculty members on google form and MCQ tests were conducted to enhance conceptual knowledge and objective skills of the students. Computer programs were explained to the students on C language to make them learn various computer skills including numerical computations and plotting of graphs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Name of the activity Organising unit/ agency/ collaborating agency Name of the scheme Year of the activity Number of

students participated in such activities Extension lecture Nss Beti Bachao Beti Padhao 2021-22 100 Extension lecture Nss Mental Health & Personality Development of students 100 Extension lecture Nss Start up India 2021-22 100 Extension lecture Nss one day camp Cleanliness Drive, Road safety, drug De adiction 100 Extension lecture Women Cell Importance of nutritions for women health & Today's Lifestyle 70 Extension lecture Women Cell women's right and sexual Harassment at work place 40 Extension lecture Women Cell Role of media on women empowerment 70 approx students involved Extension lecture Nss Neighborhood youth parliament 100 Extension lecture NSS youth and affair ministry RD camp2022 2022 148 Annual Training camp Ncc girls Career Development Scheme 2021 32

File Description	Documents
Paste link for additional information	http://gcsector9.ac.in/Home
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2000

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

157

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	[View File](#)
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives.. The various departments in Arts, Commerce and Science streams are located in the separate blocks. Classrooms,Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by departments of NSS and NCC. The Time Table committee plans ahead for all requirements regarding the availability class rooms/labs classrooms, laboratories, furniture and other equipment's. The College has a Rain water harvesting sytem to preserve rain water The college campus is maintained with cleanly and neatly atmosphere.

- **Well-furnished and ICT enabled classrooms.**
- **ICT enabled laboratories.**
- **Spacious seating arrangements with the qualitative furniture.**

- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Green Boards are available in the classrooms.
- A well-furnished computerized administrative office along with ICT enable office of the Principal.
- Well ventilated Multipurpose and Seminar Hall with ICT facilities.
- Open air Theater

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor) and gymnasium. The college runs its sports competition in its own competition. Cultural, gymnasium facilities are also available in the college. We give its detail below:

SPORTS FACILITIES

College encourages sports activities. A number of players has played district, university, state and even national level games. It provides indoor games as well as outdoor games.

Some of the outdoor games are:

- Basketball
- Vollyball
- Handball
- Cricket
- Football
- Archery

Some of the indoor games available in college are:

- Badminton
- Table-tannis

Cultural PROGRAMS

To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by thecommittee are debate, rangoli, painting, mehandi, quiz, model andposter making, essay writing, slogan writing, sangeet and drama preparation etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

91.849

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college isusing Soul 3.0 software and library is fully Automated. The total numbers of books in library are about 15500 and number of visitors per day is 180-220. THe library has browsing centre, Xeroz facility, Two reading rooms for users.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.99904

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

240

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the Learning requirements of students and faculty. Some of the facilities are discussed below. The interactive board, LCD Projector, Printers, high configuration PCs were installed in the college. Smart classrooms equipped with interactive board, LCD projector and speakers were installed. The whole college has been made wi-fi enabled in 2018. College is also availing the lease line internet facility from BSNL.

Computer Labs:

There are 8 computer labs consists of 185 computers with Internet connectivity .All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required.

Digital Lounge:

One Computer Lab with 20 computers and digital teaching device has established for the purpose doing MOOC's and other online courses by students as well as for staff . for the purpose of and The required software are installed and updated as per the requirement. The maintenance of the lab is done by calling the technicians as and when required.

English Language Lab:

One English Language Lab has developed with 20 computers and the software required to train the students on revised grammar bits, phonetic pronunciation, phonetic transcription and other English language skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

239

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.41

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fullygovernment institution, a constant effort is made to provide safeand secure space for equipment's and tools. There is a collegedevelopment and construction committee to look after themaintenance, repair and constructional work related to the building.Construction, repair and maintenance of the main building andphysical infrastructure like water facility, power supply andmaintenance of campus is looked after by this committee. All work isdone through E-tender system by the government agencies as pernorms.The maintenance and up gradation work related to construction andelectricity, done by the PWD or HPHC For the maintenance of toilets and service areas sweepers have been engaged forcleaning the toilets, washrooms, and buildings.Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and nonfunctional glassware, miscellaneous items etc. Physical verification oflaboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The sports department regularly maintains the stock register for the equipments and materials related to thesports.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

670 = SC(321),BC(48),Disbursed free books and Stipend(282),Meritorious Incentive Schemes(13),Haryana State Merit Scholarship-UG(05),State Merit Scholarship-UG/PG(01)PASSPORT SCH.,EWYL

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00-Nil (being a government institute)

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	http://gcsector9.ac.in/Home
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

220

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

220

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

104

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

76

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council gives students an opportunity to acquire the sort of communication, planning and organisational skills which will be of benefit to them in their future lives. The student council in our college was came into an action in 2019 by having office bearers heading with President, Vice President, General Secretary, Joint Secretary, Treasurer and Members. Participating in anextracurricular activitywhile at college has substantial career benefits. It enables students to take responsibility for projects, and to demonstrate that they can manage and bring such projects to successful conclusion. But due to Covid-19 pandemic, and advisory by the State Govt. student's council election were not held during the session 2021-22. But when the State Govt floats the direction in near future regarding student's council, it will come in to existence and start working smoothly for the betterment and welfare of the society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

30 (Institutional / Departmental Activities)

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The main purposes of alumni associations is to support a network of former graduates who will, in turn, help to raise the profile of the college Alumni associations aim to bring together like-minded individuals. Alumni association is a good way to get good opportunities for the students in different areas. Alumni association of our college is working efficiently in providingWider Professional Network and Exclusive Online Job Listings. During the session 2021-22our college is planning for Alumni meet in near future for the betterment and welfare of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of institution

The Vision and Mission of College are reviewed and redefined in view of changing trends in education. The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society.

The Governing Body and the Principal together work towards the designing and Implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Council, Purchase Committee etc. having well-defined roles and principles keeping in sync with the vision and mission of the College.

The concern and commitment of the Principal and the Governing Body towards the goals of higher education is evident through their continuing efforts of mobilizing resources and introducing job-oriented courses like BJMC, BTTM.

In addition to a number of extra- curricular activities, there are numerous other cultural societies like Youth Fest Society, College Magazine committee etc. The teacher supervisors and the student office bearers of these societies make efforts to motivate students for their overall development through various skill-based and talent-enhancing activities so that they can contribute to society as responsible citizens.

File Description	Documents
Paste link for additional information	http://gcsector9.ac.in
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management

Government PG college sector -9 follows the practice of decentralisation in its true sense, in all the three important pillars of the institution, viz. academics, administration and

extra-curricular activities.

The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies which includes the IQAC, the Staff Council, Student Council, Time Table Committee and various Cultural Societies.

All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities.

File Description	Documents
Paste link for additional information	http://gcsector9.ac.in/Home
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional Strategic/perspective plan effectively deployed

Govt. college sector 9 is dedicated to the qualitative development of the students by following recent trends of educationwhich is clearly defined in the vision and mission of the institute.College is now affiliated to newly founded Gurugram University . Students are given exposure for work experience under the scheme Earn While You Learn and visitvarious industrial units, hotels etc as per curriculum.

All the teachers are motivated to create a set of knowledge for others by presenting and publishing of their research papers atinternational & national levels

To nurture the students the college is facilitating a splendid library (automated and well equipped) .Separate dedicated reading rooms are there for boys and girls.

In this era of technical development college is not leaving a

single stone unturned and facilitating world class infrastructurefor the development of students by providing smart class-rooms .The institute has its fully AC multipurpose hall, separate seminar hall,fully equipped Computer lab , Chemistry lab,Physics lab, English language Lab.

Admissions are cashless and online through dheadmission.nic.in . All the rules like weightage , reservation policy etc. as laid by the University, are followed.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, Governing body, the Principal, the teaching staffthe non-teaching staff and the students. The Principal is assisted by the Teachers-in-Charge (TIC) of the Departments, the Staff Council (all teaching faculty) and the Non-Teaching Staff. The TIC oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to curricular and extra-curricular activities.

Staff Council meetings are held at least twice every semester for the effective planning and Implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance. The IQAC plays an important role for monitoring the internal quality of the institution.The Library organization includes Librarian, Assistant Librarian, Library clerks and library attendants.

All important decisions regarding Human Resources are jointly taken by the college council with the Principal on the basis of Haryana Government guidelines.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://gcsector9.ac.in/Home
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has taken several welfare measures for teaching & non-teachingstaff. The institution has always provided the employees, whether they are teaching or non-teaching faculty, with tremendous support. The organisation is working hard to offer the best facilities to its employees since it has determined that happy employees are an asset to the organization's productivity. The following list includes initiatives for the employees and faculty's wellbeing-

1) Child care leave

2) Maternity leave

3) Provision for Duty leave for attending meetings, seminars, workshops and conferences for professional development purposes.

4) Medical leave

5) Cafeteria

6) Women cell

7) Sexual Harassment committee

8) Wheat Loan

9) Computer Training to teachers

10) The institution has constituted a committee" PUBLIC HEALTH & HYGIENE" which takes care of the health of teaching & non-teaching faculty.

11) Leave for teaching & non-teaching staff as per guidelines of DHE.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of teaching staff includes this-

(1) FEEDBACK FORMS-The institutionhas started a system of getting student input to ensure staff members work at a high level. The students are requested to provide online feedback on each subject for this. This guarantees that students can provide feedback without feeling pressed. Their feedback is assessed, and appropriate actions are advised.

(2) ACR- ACR is prepared every year by the staff members, it helps in evaluating the performance of the staff members. ACR letter has been attached by us.

(3) API-One of the systems for performance evaluation and self-evaluation is API score. It advises educators to concentrate on their work and examines educators' overall professional growth. For the implementation of pay bands, the institution has a practise of determining API scores.

Additional features:

- The Principal holds regular meetings for performance & result anaylsis with each department in each semester.
- The non-teaching staff is headed by an Office Superintendent. He supervises the office staff and reports the progress to the Principal regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

About the intrnal and external audits:

No internal audit was coducted during this year due to COVID.

External audits are usually conducted after 4/5years and last audit was conducted on 31st March 2019.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

No grants from external resources. College receives grants only from Haryana Government.

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College received grants from Haryana Government as well as RUSA grant.

Both grants were used for welfare of students and for college development as per the rules of Haryana Government.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- **E-office is proposed for contactless working of the institution.**
- **New science subjects should be introduced.**
- **Faculty will be encouraged & motivated to join ATAl , SWAYAM or any other like portal to attend at least two FDP's and any other training programme in a year.**
- **All the faculty members will be asked to organise at least one webinar in a session.**
- **To establish more linkage with IT and Automobile industries , so that more students may be benefitted.**
- **To procure more funds from UGC for betterment of infrastructure.**
- **To impart training for competitive exams.**
- **More add on courses should be stated.**
- **To inculcate research culture among faculty.**
- **Sports pavilion along with GYM is proposed.**
- **Construction of cricket practice pitch with net facility is proposed.**
- **Removal of weeds with chemical treatment is proposed.**
- **Renovation of the canteen and reading hall is proposed.**
- **Regular feedback to be taken from faculty, parents and students(all stakeholders).**
- **Msc. Computer science should be started.**
- **More students should be motivated to use the"Your Dost" portal for their problems.**
- **Faculty as well as students will be encouraged to use the LMS portal.**
- **MOU has been signed with anuadeep .**

File Description	Documents
Paste link for additional information	http://gcsector9.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- **BTTM Lab is established.**
- **Mass communication and journalism lab is temporarily set**

up.
- MOUs has been signed with ANUDEEP and companies. 30 students got placement in JPMG, Bank of America and Byjus.
- College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.
- We use audio visual tools, PowerPoint presentations, and various internet sources to provide as much assistance as we can to the learning process of the students.
- Our mentor-mentee system helps us know our weak and capable students personally to better understand our students' performance.
- Teachers use methods of self-directed learning like flipped classroom method, presentation preparation, quizzes, crosswords, etc.
- Smart boards are used for teaching in the classrooms.
- Different departmental activities such as poster making, Ad-mad show, Project presentations, quiz, paper presentations etc. are being organised every month.
- 2 Gazebo constructed in park area.
- College solar power has been connected with PowerGrid.
- Renovation of reading hall is complete with AC installation.
- Repair of open-air theatre is done.
- Placement Cell organise extension lectures and workshops with experts from the concerned fields to prepare the outgoing students to gain prosperous placements.
- Entrepreneurship Development Club is to infuse creativity and innovation among the students of the college. The objectives of Entrepreneurship Development Club are to inculcate entrepreneurship qualities, to sensitise industrial scenario of the country, to nurture the latent entrepreneurial talent, develop awareness among its members of the attitudes, values, and skills of successful entrepreneurs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To propagate gender equity, gender justice, and sensitivity various activities are conducted in college. On 21st august 2021 ICC Committee conducted a training session with Ms.Mamta,(associated with POSH) for faculty members regarding sexual harassment and role of ICC. Under the aegis of Women cell Dr. Kumkum pandya, Govt. College Kher, Aligarh, delivered on-line lecture on" Value of Nutrition on Health, Modern lifestyle And Food "on 24th September 2021. "Yoga and Meditation" workshop was organised by women cell of the college from 26 to 29 Oct. 2021.which was conducted by Dr. Bhudev, Ayush. Ms. Himani , L.L.B, delivered lecture on women rights and sexual harassment at work place on 18th November 2021. On 18th December 2021 an online lecture was organised on AIDS Awareness. The speaker was Dr. Ujeta Balyan, Deputy Director, Haryana AIDS control Society. During NSS camp Professor Dr. Jagdambey delivered lecture on the Beti Bacho Beti Padhoo theme. On 20th December 2021 a lecture was delivered by Ms.Asmita Singh, OP Jindal Global university under ICC on the topic "Know Your Rights And Duties" . Mr.Ayush Kesari, B.H.U delivered an online lecture on the theme "Role of

Media on .in Empowering women, women participation and challenges in Indian media" on 7th January 2022.

File Description	Documents
Annual gender sensitization action plan	https://gcsector9.ac.in/Data?Menu=rSas3im pO6s=&SubMenu=js4vRWBRBwk=
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There is segregation of waste at source collected from the grounds, rooms, and canteen. Green and Blue Bins have been placed at several places on the campus to segregate wet and dry waste. The awareness regarding the same has been created through signboards installed at appropriate places. Also, students are sensitised by faculty members to dispose the waste material in respective bins according to the nature of waste. A pit has been made to dispose of decomposable waste like fallen leaves so that the same decomposes naturally and turns into manure. Being a government institute garbage is collected by Eco-green from the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

With the objective of developing a spirit of kindness and empathy for society amongst student's various activities of community interaction are organized. Students visit old age homes and interact with and looked after the needs of old people living there.And were also motivated to perform yoga for good health. During the NSS camp, lectures are organized on various topics that foster harmony in society. Moreover, during NSS seven days special camps volunteers stay together harmoniously despite differences in socioeconomic status or others. This fosters the feeling of unity, empathy and tolerance among students. Also, in university-level camps and RD camps, students learn inclusiveness and develop tolerance towards cultural, ethnic, religious, and other differences. T.B awareness was organised by Red Ribbon club in collaboration with District Civil hospital to sensitise about the disease 26th Oct.2021. On the occasion of Rastriya Ekta Diwas, "Run for unity" and Vichar gosthi was organised on 31st October 2021.Free Health chech up camp was also organised in village Basai.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College sincerely sensitizes the students towards their responsibilities as citizens of India. Every year the college organizes flag-hoisting ceremonies and other programs on Independence Day and Republic Day. The college also celebrates Voters Day to bring awareness among the general masses about the importance of the vote. On 25, Jan 2022 a pledge was taken by students and faculty members to exercise the constitutional right of voting with prudence and responsibly. Students and faculty members joined webinar on SADAK SURAKSHA SANSKAR ABHIYAN 2021 on 12th July 2021. Youth parliament was also organized in college to inculcate the values of a responsible citizen. A Blood Donation camp was organised on 9th Aug. 2021 in the

college where in 50 units of blood was donated. On 20 May 2022 students and faculty members took a pledge against terrorism on Anti-terrorism Day and reasserted the resolve towards non-violence and tolerance. On 22nd Sep 2021 the faculty members and students restrained from using vehicle to observe world car free day and spread a message to conserve environment. During the Amrit Mahotsav of Independence college organised poster making, slogan writing competition and rally for yoga awareness. A workshop on yoga and interaction on India's freedom struggle was organised on 10th June 2022 by NSS units of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of events and festivals in the college is an integral part of learning and building a strong cultural belief and a sense of pride among students. In the academic year 2021-22, we celebrated International Yoga Day, National Mathematics Day, Teacher's Day, National Education Day, National Youth Day, On National Education Day,11, Sep,21 a Declamation contest was organized. On International Yoga Day students and faculty members performed yoga in college and students also joined the celebrations at Tau Devi Lal Stadium, Gurugram. A state level essay writing competition was organised and online lecture on India's Contribution in the field of mathematics was delivered by Prof. Sujatha Ramdori on National Mathematics Day. An online webinar on 12th Jan 2022 was organised on National Youth Day and the keynote speakers was Piyush Kumar Dubey, Coach, Indian National Hockey Team. an online quiz on Life and Times of Swami Vivekananda was organised on the same day. On the event of National library Day, a plantation drive was organised. 3rd June 2022, on World cycle Day NCC cadets participated in Cycle rally at Major Dhyanchand national stadium, Delhi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Environment Consciousness - Understanding our responsibility towards mother nature the college organizes a tree plantation drive every year and commemorate special occasions with the planting of saplings. On the eve of new year, international environment day and Library Day saplings were planted in the college. The students and faculty members planted 100 saplings in the college on 31, July 2021. Students have been planting trees in the villages of Basai and Dhankot. Women cell also

organised tree plantation drive on 16 September 2021.Extension lectures are organized to sensitize students. The college felicitate guests by giving a sapling to promote environmental consciousness.

2. Swachhta Abhiyan – "Cleanliness is next to Godliness". Therefore, in pursuant to the vision of Swatch Bharat Abhiyan our college launches the special cleanliness drive every year. Students undertake the work of cleanliness in the college campus and organize mass awareness campaigns on cleanliness through rallies. During NSS camps cleanliness drive was conducted by volunteers in the college campus as well as adopted village Basai. Students participated in pond cleaning work in village Basai. NCC units of the college conducted cleanliness drive on 13 Aug. and 7 Dec.2021.Also Statue cleaning was done by cadets on 27 Nov. 2021. The college is felicitated with Pariawaran Sangrakshan Puraskar 2022 under Swachh Bharat Abhiyan by Municipal corporation Gurugram and Naveen Foundation.

File Description	Documents
Best practices in the Institutional website	https://gcsector9.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ZoTozhUgsPY=
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

The development of Information Technology and the widespread dissemination of ICT gave opportunities for teaching and learning digitally and led to adoption of smart solutions in educational environment to improve performance of both teachers and students. Information & communication technology in college fosters an effective learning culture by sharing experiences and information and therefore our college has enhanced the use of modern ICT-assisted teaching-learning methods. Necessary infrastructure including smart boards and LCD projectors, wi-fi facilities, Digital lounge and e-resources have been enhanced / created to use ICT facilities optimally. There are 15 smart classrooms out of total 28 classrooms in the college i.e., more

than 50 percent of capacity. Teachers have also been trained in
the use of technology which has resulted in better teaching-
learning. The teachers use all resources to make the students
understand the subject easily. With access to internet the
students will learn more beyond their syllabus. The teachers
could explain difficult topics easily and generate more interest
with visuals and multimedia presentations. The ICT system has
changed the classroom teaching from teacher centric to both
teacher and student centric education. This meaningful and
innovative use of technology in teaching has fostered greater
effectiveness in teaching learning

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of action for next year

**1. Feedback on teaching and learning is already there and it
will be made more effective for improvement .**

**2. Continuous Assessments will be done for students. The
Continuous Assessments (CA) are based on Tests, Assignments,
MCQs, Seminars etc A need-based workshops on up skilling will be
organised .Faculty is proposed to enhance the efficacy of
evaluation process.**

**3. Research centre: Workshops/Training/ Guest Lectures will be
conducted**

**4. More placement drives will be conducted to help the students
in getting jobs.**

4. Construction of Guard Room for safety of campus.

5. Expansion of parking area is proposed for staff and students.

6. Installation of electric charging station for vehicles.

7. Construction of new class rooms.

8. Construction of stafff quarters.

9. Proposal for auditorium will be sent to higher authorities.

10. More extension activities will be conducted

11. Conduct of orientation programme for new students.

12 Counselling Unit will be made more strong and friendly.

13. Procedure of E waste management will be followed.

14. Cleanliness of campus will be taken care with the help of all stake holders.

15. Tree plantation drive will be done to make the campus more green and beautiful.